

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

MONDAY, SEPTEMBER 19, 2016

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Jeffers, McOmber, Seeliger and Zanfardino responded. Council Member Rowland was not present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley.

Council Member McOmber noted that the minutes need to be corrected to delete references to him voting for legislation as he was not present at the last meeting. Zanfardino moved, McOmber seconded, to approve the minutes of the regular meeting held September 6, 2016 as corrected. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk Kay Scherreik indicated that there was no correspondence.

OFFICIAL REPORTS

Mayor Dick Edwards introduced Mary Jane Saunders, chair of the Human Relations Commission, who presented the Commission's Honor Roll award to the Shaheen Family for their "quiet efforts to advance Bowling Green as a town of community peace." The Honor Roll award is given quarterly to recognize organizations, businesses, and individuals for significant efforts to further human relations in the community and to promote respect for diversity through educational efforts and advocacy.

Mayor Edwards requested confirmation of the following appointments to City Boards and Commissions:

New Appointments:

<b>Audit Committee</b>	Mike Aspacher	4 years	5/31/2020
<b>Revolving Loan Fund Committee</b>	Amanda Kress	1 Year	5/31/2017

Reconfirmation

The following appointees require reconfirmation to adjust the expiration dates so that the Commission has the staggered seats as prescribed by the ordinance.

<b>City-University</b>	Julie Broadwell	1 Year	5/31/2017
	Chris Ostrowski	1 Year	5/31/2017
	Barbara Ruland	1 Year	5/31/2017

Council Member Gordon moved, Seeliger seconded, to approve the appointments as presented by the Mayor. On unanimous voice vote, Council President Aspacher declared motion carried.

Municipal Administrator Lori Tretter reported that the parking transition in City Parking Lot 2, from meters to parking kiosks, has occurred noting that the lot has been active for a one-week time frame. Tretter indicated that as with any significant change, there has been a learning curve for the public and for City employees. From

observations and experiences in the lot, some changes have already been made and other changes are being contemplated. Tretter noted that among those changes in the "short term" are additional signage outlining the rules of the lot, better identification of the kiosk locations, simplified language on the screens, and more staff time in the lot to help with the transition. Tretter also indicated that in this observation stage, an additional kiosk unit is being considered. She noted that at busy times, lines have formed. While it is thought that this will lessen as people become more familiar with the units, an extra unit may help to shorten waits. Additionally, as this is the City's largest public lot, another unit could be strategically located, but at \$11,000 per kiosk, this is a significant consideration, which is why the City will responsive to citizens comments. Tretter further noted that one thing that will not change is a regulation that has long been in place is City parking lots: the back end of the vehicle must be visible. Meaning, no backing or pulling through spots. This may be frustrating to citizens but, perhaps, understanding the reason may be helpful. Tretter explained that enforcement in the lots is done by reading license plates. The license is then compared to those with valid payment. An automated reader is utilized to complete this task and not all cars have a front license plates due to different states requirements. Tretter indicated that the ability to pay with credit cards has been positively received as well as the ability to receive text alerts 10 minutes from time expiration which provides the opportunity to expand the time from the phone. Overwhelmingly positive feedback was received from people using Lot 2 during the Black Swamp Arts Festival. This proved a significant labor savings for City crews and a safer and more open atmosphere for those enjoying the music.

Tretter also congratulated Festival organizers on a successful event and extended appreciation to City crews who work cooperatively for the Festival.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley distributed copies of the brochure being used to get the facts out about the upcoming Parks & Recreation levy on the November ballot. Otley noted that this brochure went out in the mail today to the citizens. Otley reminded Council Members of the Parks & Recreation Foundation Wine & Cheese Fundraiser being held this Friday. Otley also announced that the 5-year Master Plan for the City's parks will be presented at the next Parks & Recreation Board meeting being held on Tuesday, September 27, at 7:00 p.m. at the Simpson Building.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that three City employees and two City trucks were sent to the City of Oberlin after heavy winds knocked down trees and utility poles in that community on September 10. He noted that as a member of AMP, communities provide mutual aid when needed after storm events. O'Connell also reported that the heavy rains experienced in Bowling Green last Saturday measured 2.9 inches and caused a combined sewer overflow to occur that day. O'Connell indicated that the overflow should not count against the City in the permit process because it was caused by an exceptional rain event.

Public Works Director Brian Craft had no report.

### NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber for the Finance Committee, introduced a resolution transferring previously appropriated funds.

Council Member McOmber, for the Finance Committee, introduced a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for professional cleaning services for the Municipal Court Building.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the City's participation in the Treasurer of Ohio's Market Access Program; authorizing the preparation and filing of an application for that program and the execution and delivery of a Standby Note Purchase Agreement with the Treasurer, and other necessary and appropriate documents, and declaring an emergency.

#### COUNCIL COMMITTEE REPORTS

There were no Council Committee reports.

#### LOBBY VISITATIONS

There were no lobby visitations.

#### READING OF LEGISLATION

Clerk read Resolution #3641 transferring previously appropriated funds, for first reading.

Council Member McOmber moved, Jeffers seconded, to suspend the rules and give Resolution #3641 its second and third reading. On roll call vote, Council Members Gordon, Jeffers, McOmber, Seeliger, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3641 for second and third reading by number and title only.

Council Member McOmber moved, Seeliger seconded, to adopt Resolution #3641. On roll call vote, Council Members Jeffers, McOmber, Seeliger, Zanfardino, Aspacher, and Gordon voted yes. Council President Aspacher declared motion carried, and Resolution #3641 adopted.

Clerk read Resolution #3642 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, for first reading.

Council Member McOmber moved, Jeffers seconded, to suspend the rules and give Resolution #3642 its second and third reading. On roll call vote, Council Members McOmber, Seeliger, Zanfardino, Aspacher, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3642 for second and third reading by number and title only.

Council Member McOmber moved, Seeliger seconded, to adopt Resolution #3642. On roll call vote, Council Members Seeliger, Zanfardino, Aspacher, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Resolution #3642 adopted.

Clerk read Ordinance #8533 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016, for first reading.

Council Member McOmber moved, Zanfardino seconded, to suspend the rules and give Ordinance #8533 its second and third reading. On roll call vote, Council Members Zanfardino, Aspacher, Gordon, Jeffers, McOmber, and Seeliger voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8533 for second and third reading by number and title only.

Council Member McOmber moved, Jeffers seconded, to adopt Ordinance #8533. On roll call vote, Council Members Aspacher, Gordon, Jeffers, McOmber, Seeliger, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8533 adopted.

Clerk read Ordinance #8534 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for professional cleaning services for the Municipal Court Building, for first reading.

Clerk read Ordinance #8535 authorizing the City's participation in the Treasurer of Ohio's Market Access Program; authorizing the preparation and filing of an application for that program and the execution and delivery of a Standby Note Purchase Agreement with the Treasurer, and other necessary and appropriate documents, and declaring an emergency, for first reading.

Clerk read Resolution #3638 adopting and authorizing an amended B.G. Transit Drug and Alcohol Testing Policy, for second reading.

Clerk read Resolution #3639 declaring the City-owned real estate generally known as 215 West Wooster Street as open public space, for second reading.

Clerk read Resolution #3640 imposing a temporary moratorium on medical marijuana cultivation, processing, and retail dispensary facilities within the City of Bowling Green, Ohio, for second reading.

Clerk read Ordinance #8531 amending and adopting Section 12.02 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding bench mark; grade datum, for second reading.

Clerk read Ordinance #8532 amending and adopting Section 76.28(D) of the Codified Ordinances of the City of Bowling Green, Ohio, regarding parking prohibitions, for second reading.

Council Member McOmber commented that at the end of 2017 six of the seven seats on Council will be up for re-election, noting that the only remaining member at that time will be Council Member Jeffers since at-large seat terms are staggered. McOmber indicated that he will not be running for re-election after serving three consecutive terms on City Council citing both professional and personal reasons and his wish to spend more time with his grandson who lives in Cincinnati. Council President Aspacher commented that December 31, 2017 is a long time away and that Council will still be able to benefit from McOmber's experience for quite a while.

Council Member Zanfardino moved, Jeffers seconded, to excuse Council Member Rowland from this evening's meeting. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Jeffers moved, Seeliger seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the September 19, 2016 regular meeting of the City Council at 7:35 p.m., subject to call.

  
Kay D. Scherrek, Clerk of Council

  
Michael Aspacher, President of Council