

RECORD OF RESOLUTIONS

1st Reading: 4-18-16
2nd Reading: 5-2-16
3rd Reading: 5-16-16

BEAR GRAPHICS 800-325-8084 FORM NO. 30045

Resolution No. 3627 Passed May 16, 20 16

RESOLUTION DECLARING THE AMOUNT OF TAXES THAT MAY BE RAISED BY LEVY AT THE MAXIMUM RATE AUTHORIZED BY LAW WITHOUT A VOTE OF THE ELECTORS TO BE INSUFFICIENT, AND DECLARING THE NECESSITY OF A LEVY IN EXCESS OF SUCH RATE OF 2.0 MILLS FOR PARKS AND RECREATION PURPOSES FOR THE CITY OF BOWLING GREEN, WOOD COUNTY, OHIO

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the amount of taxes that may be raised by the levy of taxes at the maximum rate authorized by Revised Code Section 5705.02 on the taxable property in the City of Bowling Green will be insufficient to provide an adequate amount for the necessary requirements of said City in that it is necessary for the purpose of providing additional funds for Parks and Recreation purposes that over five (5) years at the rate in excess of such maximum rate authorized by said Revised Code Section 5705.02

SECTION 2: That it is necessary to levy taxes for the years 2016 through and including 2020, at the rate for each year of 2.0 mills on each dollar of the tax valuation of the taxable property within the City of Bowling Green, in excess of the rate authorized by said Revised Code Section 5705.02, and in accordance of the provisions of Section 5705.19.

SECTION 3: That the Clerk is hereby directed to certify a copy of this resolution to the Board of Elections of Wood County, Ohio, in order that said Board of Elections may make the necessary arrangements for the submission of such question to the electors of said City as provided by law, at the General Election to be held on the first Tuesday in November, 2016.

SECTION 4: That the notice of election in the form of a ballot to be cast herein shall specify that the herein submitted is an additional tax of 2.0 mills.

SECTION 5: This resolution shall take effect at the earliest time permitted by law.

Passed: May 16, 2016 MZAZ
Date President of Council

Attest: [Signature]
Clerk of Council

Approved: May 17, 2016 Richard A. Edwards
Date Mayor

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Res. No. 3627 passed by the Council of the City of Bowling Green, Ohio.
May 16, 2016
[Signature]
Clerk of City Council

Ordinance No. 8509

Passed May 16, 20 16

**ORDINANCE AMENDING AND ADOPTING SECTION 33.01
OF THE CODIFIED ORDINANCES OF THE CITY OF
BOWLING GREEN, OHIO, REGARDING SALARY
SCHEDULE ESTABLISHED**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That Section 33.01 of the Codified Ordinances of the City of Bowling Green, Ohio, is hereby amended and adopted to read as follows:

SECTION 33.01 SALARY SCHEDULE ESTABLISHED

- (A) Effective at 12:01 a.m., July 4, 2016 the job classifications and corresponding pay bands 1 through 9 shown in division (G) below were established. Effective at the above time and date, each existing employee of the city not elsewhere provided for, was assigned to an appropriate pay band by the Mayor.
- (B) Each pay band includes annual and hourly rates. The hourly rates shall be used in assigning pay rates since the City's computerized payroll system bases the calculation of payroll on an hourly rate.
- (C) All municipal employee classifications listed in this section shall be paid on a bi-weekly basis, unless otherwise provided for in other sections of this chapter.
- (D) Pay bands 1 through 3 include hourly and/or non-exempt job classifications. These classes are eligible to earn overtime either through federal overtime statutes or city practice and/or policy. The bi-weekly compensation for employees not listed in § 33.18 shall be based on the number of hours actually worked during the bi-weekly pay period, and the hourly rate of compensation for such employees shall be based on the hourly schedule listed in division (G) below, except where otherwise provided by ordinance.
- (E) Pay bands 4 through 9 include only "exempt" salaried job classifications. These job classifications, when paid on a salaried basis, are exempt from federal overtime requirements. The bi-weekly compensation for full-time employees, whose job classifications are also listed in § 33.18, shall be calculated by multiplying the calculated hourly rate by 80, irrespective of the number of hours actually worked during the bi-weekly pay period, except where otherwise limited by applicable laws of the state or federal government. The bi-weekly compensation for part-time exempt, salaried employees, whose job classifications are listed in § 33.18, shall be calculated by multiplying the calculated hourly rate by 40, irrespective of the number of hours actually worked during the bi-weekly pay period, except where otherwise limited by applicable laws of the state or federal government. Lastly, in order to provide maximum flexibility part-time hires in job classifications assigned to Pay Bands 4 through 9 may also be paid on an hourly basis, when such is agreed to by both the employee and the city. In such cases work hours shall not exceed 40 hours per week, but it is understood that in those cases when work hours exceed 40 per work week that overtime will be paid.
- (F) As used in this section the term **BASE SALARY** refers to the minimum salary before any appropriate extra pay is received for such items as longevity, shift differential, or other fringe benefit factors.
- (G) The pay bands are established as follows:

	Min.	Mid	Max.
Annual:	\$ 28,371.20	\$ 35,443.20	\$ 42,536.00
Hourly:	\$ 13.64	\$ 17.04	\$ 20.45
Customer Service Specialist			
Park Maintenance Specialist			
Clerk			
Secretary			
Administrative Assistant, Parks & Recreation			
Account Clerk			
Recreation Program Leader			
Sports Program Leader			
Fitness Specialist			
	Min.	Mid	Max.
Annual:	\$ 41,017.60	\$ 51,251.20	\$ 61,505.60
Hourly:	\$ 19.72	\$ 24.64	\$ 29.57
Administrative Secretary			
Payroll Specialist			
Tax Specialist			
Sports Specialist			
Finance Specialist			
Clerk of Council			
Natural Resources Specialist			
	Min.	Mid	Max.
Annual:	\$46,550.40	\$58,198.40	\$69,825.60
Hourly:	\$ 22.38	\$ 27.98	\$ 33.57
Wastewater Treatment Plant Chief Operator			
Water Treatment Plant Chief Operator			
Automotive Mechanic Supervisor			
Code Enforcement Officer			
Chemist			
Public Works Supervisor			
Wastewater Collection Supervisor			
Housing Rehabilitation Specialist			
Parks and Recreation Maintenance Coordinator			
Supervisor Utilities Business Office			
Systems Specialist			
Aquatics/Fitness Manager			
	Min.	Mid	Max.
Annual:	\$ 50,502.40	\$63,107.20	\$75,732.80
Hourly:	\$ 24.28	\$ 30.34	\$ 36.41
Ombudsperson			
Public Information Specialist			
Grants Administrator			
Assistant to the Municipal Administrator			
Assistant to the Utilities Director			
Recreation Coordinator			
Network Administrator			
Natural Resources Coordinator			
Assistant Prosecutor			
Senior Planner			
Facilities Coordinator			
	Min.	Mid	Max.
Annual:	\$56,097.60	\$70,116.80	\$84,115.20
Hourly:	\$ 26.97	\$ 33.71	\$ 40.44
Tax Commissioner			
Fire Captain (*must convert rate to a 2704 hour rate)			
Water Pollution Control Assistant Superintendent			

Public Works Assistant Superintendent
Assistant Electric Superintendent
Water Distribution/Wastewater Collection Assistant Superintendent
Water Supply Assistant Superintendent
City Surveyor
Civil Engineer
Arborist
Arborist
GIS Coordinator

	Min.	Mid	Max.
Annual:	\$62,337.60	\$77,896.00	\$93,454.40
Hourly:	\$ 29.97	\$ 37.45	\$ 44.93

Fire Deputy Chief
Police Deputy Chief
City Engineer
City Prosecutor
Information Technology Manager
Water Pollution Control Superintendent
Public Works Superintendent
Electric Superintendent
Water Distribution/Wastewater Collection Superintendent
Water Supply Superintendent
Utilities Business Office Manager/Deputy Finance Director

	Min.	Mid	Max.
Annual:	\$72,238.40	\$90,292.80	\$108,326.40
Hourly:	\$ 34.73	\$ 43.41	\$ 52.08

City Attorney
Public Works Director
Assistant Municipal Administrator
Police Chief
Fire Chief
Finance Director
Personnel Director
Parks and Recreation Director
Planning Director
Assistant Utilities Director

	Min.	Mid	Max.
Annual:	\$85,529.60	\$106,891.20	\$128,252.80
Hourly:	\$ 41.12	\$ 51.39	\$ 61.66

Safety Director
Utilities Director

Pay Band 9	Min.	Mid	Max.
Annual:	\$95,596.80	\$119,496.00	\$143,374.40
Hourly:	\$ 45.96	\$ 57.45	\$ 68.93

Municipal Administrator

- (H) Pay bands are vertical numerical readings along the schedules in division (G) above. These numbers are keyed to job classifications. Changes in classifications represent changes in job titles and responsibilities at levels appropriate to an individual's education, training, and experience.
- (I) Newly hired employees may, at the city's discretion, be paid any base rate within the designated pay band; however, in no case shall the rate assigned exceed the maximum rate established for the designated pay band.
- (J) An employee, who is reclassified into a higher pay band as a result of a promotion to a new classification, shall be compensated at a pay rate that provides a wage increase of at least 7.5%, which would be figured against the range midpoint for the new pay band. The increase could be less than

7.5% if the increase would result in a new pay rate that would exceed the maximum rate established for the pay band into which the employee is being promoted or if it would result in a new pay rate that would exceed the highest paid employee currently classified to the same position in the new pay band. However, the promotion of an employee into the salaried/exempt position of Fire Captain shall result in the base rate of the employee being adjusted to match the base rate of the existing employees classified in that rank.

- (K) An employee may be demoted if he or she exhibits an inability or unwillingness to perform assigned duties or for disciplinary reasons. An employee so demoted for such cause(s) shall be reduced to a pay rate within the lower pay band wherein the pay reduction is commensurate with the disciplinary action involved. However, in no case shall the employee be assigned to a pay rate that would exceed the maximum rate established by ordinance for that pay band.
- (L) Whenever an employee voluntarily applies for and then accepts a position in a lower pay band, or whenever an employee is laid off due to lack of funds or lack of work in one classification and is entitled to a demotion to a lower classification where he or she previously held a full-time status, the pay rate of the employee shall be reduced to a pay rate in the lower grade that would not exceed the highest base rate paid to employees already classified in the same position within the new pay band. However, in no case would the employee's new rate exceed the established maximum rate for that pay band nor would the employee receive an increase in their base rate.
- (M) Whenever the Municipal Administrator or his or her designee determines that it is necessary to temporarily assign an employee to perform the duties of a position above that which the employee currently holds, such employee shall be temporarily reclassified to the higher job classification and shall receive an increase in pay, as established in division (J) of this section. If the employee is temporarily reclassified from an hourly, non-exempt position (eligible for overtime) to a salaried position that is exempt from earning overtime, the reclassification shall result in the employee being exempt from overtime while so assigned to the exempt classification. Furthermore, the employee so assigned shall continue to receive all other fringe benefits at the levels he or she received prior to the temporary reclassification to the higher job classification. Training periods at a higher level shall not be computed when determining "acting time." The employee, so assigned, must be assigned to and perform all the functions that are normally performed by an occupant of the higher classification in order to be reclassified and receive the increased rate of pay.
- (N) All non-temporary, non-bargaining full-time and part-time city employees (hourly and salaried), who were employed by the city on or before July 4, 2016 and who are current/active city employees on the effective date of this legislation (which is July 4, 2016), shall receive a one-time 3% increase to their base pay (2080 or 2704 rate). This base pay increase shall be paid through the city's pay system on the next pay cycle following the effective date of this legislation. Temporary or other seasonal employees are not eligible to receive this payment. City employees, who are no longer employed by the city on the effective date of this legislation, will not be eligible to receive this payment. If the rate increase results in a pay rate that is less than the established minimum of the appropriate pay band, then the employee's pay rate will be increased in order that the rate of pay is at least equal to the established minimum rate of pay for the pay band.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: May 16, 2016 M. J. Marsh
Date President of Council

Attest: [Signature]
Clerk of Council

Approved: May 17, 2016 Richard A. Edwards
Date Mayor

CERTIFICATION
This is to certify that the foregoing is a true copy of Ord. No. 8509 passed by the Council of the City of Bowling Green, Ohio.
May 16, 2016
[Signature]
Clerk of City Council

RECORD OF ORDINANCES

1st Reading: 4-18-16
2nd Reading: 5-2-16
3rd Reading: 5-16-16

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 8510

Passed May 16, 2016

ORDINANCE AUTHORIZING THE MUNICIPAL ADMINISTRATOR AND UTILITIES DIRECTOR TO SELL OBSOLETE ITEMS NO LONGER NEEDED FOR MUNICIPAL PURPOSES BY PUBLIC AUCTION

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, STATE OF OHIO:

SECTION 1: That the Utilities Director and the Municipal Administrator are authorized to offer for sale by public auction obsolete items no longer required by the municipality for their daily operations and having a value in excess of \$1,000.00, in accordance with the exhibits attached hereto and made a part hereof.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: May 16, 2016 [Signature] President of Council

Attest: [Signature] Clerk of Council

Approved: May 17, 2016 [Signature] Mayor

MICHAEL J. MARSH CITY ATTORNEY kds

CERTIFICATION This is to certify that the foregoing is a true copy of Ord No. 8510 passed by the Council of the City of Bowling Green, Ohio. May 16, 2016 [Signature] Clerk of City Council

Ordinance No. 8511

Passed May 16, 2016

**ORDINANCE ACCEPTING AN EASEMENT FOR
RIGHT-OF-WAY PURPOSES FROM
THE CHRISTIAN AND MISSIONARY ALLIANCE OF
BOWLING GREEN, OHIO**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the easement from the Christian and Missionary Alliance of Bowling Green, Ohio, a copy of which is attached hereto and is hereby accepted and the property dedicated for right-of-way purposes.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: May 16, 2016 Date MJ Marsh President of Council

Attest: [Signature] Clerk of Council

Approved: May 17, 2016 Date Richard A. Edwards Mayor

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Ord No 8511 passed by the Council of the City of Bowling Green, Ohio. May 16, 2016
[Signature]
Clerk of City Council

Ordinance No. 8513

Passed May 16, 2016

**ORDINANCE AUTHORIZING THE UTILITIES DIRECTOR
TO ACCEPT UTILITY EASEMENTS LOCATED ON
INLOTS NUMBER 7192 AND 7193 FROM AMERICAN TITLE
AGENCY, INC., AND TO VACATE CERTAIN EASEMENTS
LOCATED ON INLOTS NUMBER 7191 AND 7192
ON MEADOWLARK LANE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING
GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the Utilities Director is hereby authorized to accept utility easements located on Inlots Number 7192 and 7193 from American Title Agency, Inc., and to vacate certain easements located on Inlots Number 7191 and 7192 on Meadowlark Lane, in accordance with the exhibit attached hereto and make a part hereof.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: May 16, 2016 MLAZ
Date President of Council

Attest: [Signature]
Clerk of Council

Approved: May 17, 2016 Richard H. Edwards
Date Mayor

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the
foregoing is a true copy of
Ord No. 8513 passed
by the Council of the City
of Bowling Green, Ohio.
May 16, 2016
[Signature]
Clerk of City Council

RECORD OF ORDINANCES

1st Reading: 4-18-16
2nd Reading: 5-2-16
3rd Reading: 5-16-16

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 8514

Passed May 16, 2016

ORDINANCE AMENDING AND ADOPTING CHAPTER 91 OF THE CODIFIED ORDINANCES OF THE CITY OF BOWLING GREEN, OHIO, REGARDING THE CEMETERY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That Chapter 91 of the Codified Ordinances is hereby amended an adopted in accordance with the ordinance revisions attached hereto and made a part hereof.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: May 16, 2016 [Signature] President of Council

Attest: [Signature] Clerk of Council

Approved: May 17, 2016 [Signature] Mayor

MICHAEL J. MARSH CITY ATTORNEY kds

CERTIFICATION This is to certify that the foregoing is a true copy of Ord No 8514 passed by the Council of the City of Bowling Green, Ohio. May 16, 2016 [Signature] Clerk of City Council