

RECORD OF PROCEEDINGS

Minutes of

CITY OF BOWLING GREEN CITY COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

MONDAY, MARCH 7, 2016

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Assistant Utilities Director Daryl Stockburger, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Utilities Director Brian O'Connell was not present.

Council Member Rowland moved, Gavarone seconded, to approve the minutes of the regular meeting held February 16, 2016 as distributed. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk Kay Scherreik noted for the record that the Bowling Green Municipal Court Annual Report was received on March 4, 2016 and distributed to Council Members prior to the meeting.

Clerk also noted that a listing of budget transfers for the month of March was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Jeffers seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk noted for the record that copies of the final Budget Summary Report for the month of December 2015 was distributed to Council prior to this evening's meeting.

Clerk reported that the revised Parks & Recreation fees were distributed to Council Members for approval. Council Member Rowland moved, Gordon seconded, to approve the fees as presented. On unanimous voice vote, Council President Aspacher declared motion carried.

OFFICIAL REPORTS

Mayor Dick Edwards commented that the Strategic Planning Session with Council held on February 29th was productive and helpful in many ways and expressed his appreciation to all involved in the success of the meeting.

Mayor Edwards indicated that he had the privilege of representing the City in a special celebration at the Wood Lane Skills Center proclaiming Development Disabilities Awareness Month in Bowling Green and Wood County.

Mayor Edwards announced that the deadline to RSVP for the second annual Community Interfaith Breakfast has been extended. The breakfast is being held on March 22 from 7:30-9:00 a.m. at the Junior Fair Building.

Mayor Edwards indicated that he was happy to learn from Planning Director Heather Saylor that the Oxford City Planning Director is eager to visit Bowling Green in the not too distant future. The Mayor noted that he will keep Council posted on the proposed visitation date.

Mayor Edwards introduced a contingent of students representing BGSU Dance Marathon who gave Council details on their upcoming fundraising event being held April 2-3 at the University field house.

Municipal Administrator Lori Tretter announced that a NIOT sponsored event called "Coffee with a Cop" will be held on Wednesday, March 23, from 8-10 a.m. at Tim Hortons on E. Wooster Street.

Tretter drew Council's attention to two uniform police officers in the audience tonight that were wearing the Division's newly designed police uniforms. Tretter indicated that this was the first uniform change in 40 years and called the design more functional, comfortable and modern. Chief Hetrick announced that the uniform change will be completed by the end of May 2016.

Tretter reminded Council that the Wood County Health Department will be making a presentation to Council at 6:00 p.m. on Monday, March 21, regarding the upcoming 5-year exterior housing survey.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley reported that construction has begun on the new maintenance storage/restroom facility at Wintergarden Park. She also drew attention to a Resolution on Council's agenda that will begin the process of getting the 2.0 mill levy request on the November ballot.

Council Member McOmber requested a meeting of the Finance Committee on Monday, March 21, at 4:30 p.m. in the Council Chamber in order to discuss the upcoming levy.

City Attorney Michael Marsh had no report.

Assistant Utilities Director Daryl Stockburger reported that current utility customers enrolled in the City's aggregation program will see a 16% decrease in gas rates to 39.9 cents per CF. Stockburger noted that this is the lowest rate seen since 2012.

Public Works Director Brian Craft had no report.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution determining to proceed to submit to the electors of the City of Bowling Green, Ohio, the question of an additional tax in excess of the 10 mill limitation for the purpose of providing 2.0 mills for parks and recreation purposes in the City of Bowling Green, Ohio.

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for the cleaning of uniforms for the Department of Safety.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to participate in the State of Ohio Department of Transportation sodium chloride (rock salt) purchase agreement for the 2016-2017 winter season.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Utilities Director to advertise for bid and enter into a contract or contracts and/or participate in the State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment, as well as the trade-in, transfer or sale of vehicles and equipment no longer needed for municipal purposes.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Pollution Control Loan

Fund funding for the design, equipment and construction of the Conneaut Pump Station and force main improvements.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the construction of the Conneaut Pump Station and force main improvements.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design, equipment and construction of the Water Treatment Plant rapid sand filter and miscellaneous improvement projects.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the Water Treatment Plan rapid sand filter and miscellaneous improvement projects.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for water distribution projects.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for sewer improvement projects.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance determining over-recovered power supply costs as of December 31, 2015 and establishing a reimbursement schedule.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to accept and execute a utility easement from Smith Auto Properties, LLC, located at 1303 N. Main Street.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution adopting amendments to the Policy & Procedure Manual for the B.G. Transit.

COUNCIL COMMITTEE REPORTS

Council Member Zanfardino reported that the Transportation & Safety Committee met earlier this evening to continue its discussion of complete streets. Zanfardino indicated that the committee decided that it would begin working on a network of bicycle paths and indicated that they will attend upcoming meetings of the Bicycle Safety Commission in order to gain their input.

Council Member McOmber announced again that the Finance Committee would meet on Monday, March 21, at 4:30 p.m. in the Council Chamber to discuss the upcoming Parks and Recreation levy request.

Council Member Jeffers reported that the Planning, Zoning and Economic Development Committee held a public hearing this evening regarding Ordinance #8487 which rezones the property recently annexed to the City for development by HCF Realty for a residential care facility. Jeffers indicated that no detrimental information was heard at the public hearing.

LOBBY VISITATIONS

Carol Kinsey, 1047 Lindenwood Drive, addressed Council asking for clarification on what seemed to be to her a reversal of the decision made on the proposed green space plans for the former junior high property. Council President Aspacher explained to Ms. Kinsey that it was not a reversal of Council's decision, but rather Council's intent to do its due diligence in examining all possibilities for the property prior to taking action on any recommendation for the space.

READING OF LEGISLATION

Clerk read Resolution #3621 adopting amendments to the Policy & Procedure Manual for the B.G. Transit, for first reading.

Clerk read Resolution #3622 determining to proceed to submit to the electors of the City of Bowling Green, Ohio, the question of an additional tax in excess of the 10 mill limitation for the purpose of providing 2.0 mills for parks and recreation purposes in the City of Bowling Green, Ohio, for first reading.

Clerk read Ordinance #8491 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016, for first reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Ordinance #8491 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8491 for second and third reading by number and title only.

Council Member McOmber moved, Gavarone seconded, to adopt Ordinance #8491. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8491 adopted.

Clerk read Ordinance #8492 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for the cleaning of uniforms for the Department of Safety, for first reading.

Clerk read Ordinance #8493 authorizing the Municipal Administrator to participate in the State of Ohio Department of Transportation sodium chloride (rock salt) purchase agreement for the 2016-2017 winter season, for first reading.

Clerk read Ordinance #8494 authorizing the Utilities Director to advertise for bid and enter into a contract or contracts and/or participate in the State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment, as well as the trade-in, transfer or sale of vehicles and equipment no longer needed for municipal purposes, for first reading.

Clerk read Ordinance #8495 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Pollution Control Loan Fund funding for the design, equipment and construction of the Conneaut Pump Station and force main improvements, for first reading.

Clerk read Ordinance #8496 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the construction of the Conneaut Pump Station and force main improvements, for first reading.

Clerk read Ordinance #8497 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design, equipment and construction of the Water Treatment Plant rapid sand filter and miscellaneous improvement projects, for first reading.

Clerk read Ordinance #8498 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the Water Treatment Plan rapid sand filter and miscellaneous improvement projects, for first reading.

Clerk read Ordinance #8499 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for water distribution projects, for first reading.

Clerk read Ordinance #8500 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for sewer improvement projects, for first reading.

Clerk read Ordinance #8501 determining over-recovered power supply costs as of December 31, 2015 and establishing a reimbursement schedule, for first reading.

Clerk read Ordinance #8502 authorizing the Utilities Director to accept and execute a utility easement from Smith Auto Properties, LLC, located at 1303 N. Main Street, for first reading.

Clerk read Resolution #3618 adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual, for second reading.

Clerk read Resolution #3619 adopting and authorizing an amended Housing Revolving Loan Fund Program Policy & Procedures Manual, for second reading.

Clerk read Resolution #3620 authorizing the Mayor of the City of Bowling Green, Ohio, to file an annual application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for second reading.

Clerk read Ordinance #8490 amending and enacting Section 33.04(B) & (C) of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees, for second reading.

Clerk read Ordinance #8489 authorizing the Municipal Administrator to seek qualifications and enter into a contract or contracts for consultant services to develop a strategic revitalization plan for the northeast and southeast neighborhoods in the City of Bowling Green, for third reading.

Council Member Jeffers moved, Rowland seconded, to amend Ordinance #8489 by adding an emergency clause. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8489 adopted.

Council Member Jeffers moved, Rowland seconded, to adopt the emergency clause for Ordinance #8489 as amended. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8489. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8489 adopted.

Council Member Jeffers moved, Gavarone seconded, to adopt Ordinance #8487 establishing interim zoning of I-1 Institutional for approximately 30.934 acres of land located on Newton Road, recently annexed as petitioned for by HCF Realty of Bowling Green, Inc. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8487 adopted.

Council Member Gavarone moved, Jeffers seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the March 7, 2016 regular meeting of the City Council at 8:15 p.m., subject to call.


Kay D. Scherrek, Clerk of Council


Michael Aspacher, President of Council



March 7, 2016

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of March include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,734.58	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,734.58
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,841.67	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,841.67
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,088.33	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,088.33
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4005	810	92400	Equipment Capital Reserve, Capital Improvement, Transfer To Capital Projects	\$ 13,127.08	
4018	000	69440	Capital Improvement, Revenue, Transfer From Capital Projects		\$ 13,127.08
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 41,086.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 41,086.50
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,329.17	

3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,329.17
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 23,072.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 23,072.25
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 107,875.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 107,875.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 46,472.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 46,472.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 11,305.33	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 11,305.33
Total				\$ 294,931.90	\$ 294,931.90