

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

MONDAY, JUNE 6, 2016

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland responded. Council Member Zanfardino was not present. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Utilities Director Brian O'Connell, and Parks and Recreation Director Kristin Otley. Public Works Director Brian Craft and Planning Director Heather Saylor were not present.

Council Member Gavarone moved, Rowland seconded, to approve the minutes of the regular meeting held May 16, 2016 as distributed. Council President Aspacher declared motion carried.

**CORRESPONDENCE**

Clerk of Council Kay Scherreik noted that a listing of budget transfers for the month of June was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Jeffers seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk also noted for the record that copies of the Budget Summary Report for the month of May 2016 was distributed to Council prior to this evening's meeting.

**OFFICIAL REPORTS**

Mayor Dick Edwards announced that Flag Day will be observed with the annual Pause for the Pledge on Tuesday, June 14, at 10:00 a.m. in front of the Senior Center on Main Street. Mayor Edwards also noted that Buckeye Boys State will be held in Bowling Green again this year for the 39<sup>th</sup> year beginning on Sunday, June 12.

Mayor Edwards requested confirmation of the following appointments to City Boards and Commissions:

<b>BG Housing Agency</b>	Alisha Nenadovich	4 years	5/31/2020
<b>City-University Relations</b>	Shannon Orr	2 years	5/31/2018
<b>Human Relations Commission</b>	Cassidy Woodbury	1 year	5/31/2017
<b>Human Relations Commission</b>	Angelica Megyesi	1 year	5/31/2017
<b>Parks and Recreation Board</b>	Robin Veitch	5 years	5/31/2021
<b>Traffic Commission</b>	Kent Strange	4 years	5/31/2020

Council Member Rowland moved, Gordon seconded, to approve the appointments as presented by the Mayor. On unanimous voice vote, Council President Aspacher declared motion carried.

Municipal Administrator Lori Tretter introduced Mary Hinkleman, the new Executive Director of Downtown BG.

Tretter noted that Planning Director Heather Saylor is not present this evening because she is representing the City at the International Town/Gown Association Conference in Chicago. Saylor and a representative from BGSU presented the success of *Not in Our Town Bowling Green* to the entire conference this morning. Tretter further noted that another "Coffee with a Cop" will be held at Biggby Coffee Shop on E. Wooster Street on Wednesday, June 29 from 8-10 a.m.

Tretter reported that work will continue this summer on City Parking Lot 2 which will result in the installation of new lighting, utility work and the transition from parking meters to a parking kiosk system. Tretter indicated that the decision to change over to parking kiosks has been in consideration for several months. Tretter explained that under the new system, after parking in the lot, drivers will go to one of the kiosks to pay for their parking. The kiosks will take coins, cash or credit cards. At the kiosk, the driver will select the amount of time they need and then enter his or her license plate number to tie the payment to the vehicle. Three kiosks are planned for parking lot 2 with necessary infrastructure in place should more kiosks be warranted. The eventual plan is to implement the usage of kiosks in all city lots. Information on this upcoming change will be available to the public at the Four Corners Center on Main Street on Tuesday, June 28. City representatives will be on hand at 10 a.m., 2 p.m. and 6 p.m. to answer questions.

Planning Director Heather Saylor was not present.

Parks and Recreation Director Kristin Otle updated Council on upcoming parks activities and programs and noted that the Chamber of Commerce will be holding a Business After Hours program on Thursday, June 9, at the Veteran's Building. Also, Dairy Queen will be holding a fundraising event on Monday, June 13 from 4-8 p.m. for the Parks & Recreation Foundation.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft was not present.

#### **NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution transferring previously appropriated funds,

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to accept a utility easement from Meijer Distribution, Inc.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director and/or the Mayor to transfer approximately 2.3 acres of land in Bellard Business Park to the Bowling Green Community Development Foundation in lieu of dues for economic development purposes, and declaring an emergency.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution authorizing the filing of a proposal(s) and/or application(s) with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, financial assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant program, executing a contract/grant for the FY 2017 Ohio Elderly and Disabled Transit Fare Assistance program, and executing a contract with the Ohio Department of Transportation upon grant proposal and/or application acceptance.

#### **COUNCIL COMMITTEE REPORTS**

Council Member Gordon scheduled a meeting of the Community Improvement Committee for Monday, June 20, at 6:30 p.m. in the Council Chamber as a follow-up to the discussions of revisions to Chapter 94 of the City's Codified Ordinances, particularly trash can replacement.

Council Member Jeffers commented that the interviews for the strategic neighborhood housing study have been completed and it is anticipated that a recommendation will be forthcoming in the very near future.

### LOBBY VISITATIONS

Will Pierce, General Manager of Jimmy John's on E. Wooster Street, announced to City Council and the public regarding a fundraising event being held at the restaurant on Saturday, June 11, from 5-9 p.m. to raise money for the Family Readiness Warrior Support fund for military veterans.

Carol Kinsey, 1047 Lindenwood Circle, asked Council if there had been any follow up on a potential public hearing regarding the concept plan presented by Poggemeyer Design Group for the green space property. Council President Aspacher responded that there hasn't been any development on that front and that at this point Council has chosen to wait pending some conversations that taking place between the Mayor and the Administration regarding possible alternative locations available for the City Building. Council Member Gavarone commented that once these conversations have been completed, the matter will come back to her committee, Public Lands and Buildings, to schedule a public hearing.

### READING OF LEGISLATION

Clerk read Resolution #3628 transferring previously appropriated funds, for first reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Resolution #3628 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3628 for second and third reading by number and title only.

Council Member McOmber moved, Gavarone seconded, to adopt Resolution #3628. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Resolution #3628 adopted.

\ Clerk read Resolution #3629 authorizing the filing of a proposal(s) and/or application(s) with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, financial assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant program, executing a contract/grant for the FY 2017 Ohio Elderly and Disabled Transit Fare Assistance program, and executing a contract with the Ohio Department of Transportation upon grant proposal and/or application acceptance, for first reading.

Clerk read Ordinance #8519 authorizing the Utilities Director to accept a utility easement from Meijer Distribution, Inc., for first reading.

Clerk read Ordinance #8520 authorizing the Utilities Director and/or the Mayor to transfer approximately 2.3 acres of land in Bellard Business Park to the Bowling Green Community Development Foundation in lieu of dues for economic development purposes, and declaring an emergency, for first reading.

Council Member Aspacher moved, Jeffers seconded, to suspend the rules and give Ordinance #8520 its second and third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8520 for second and third reading by number and title only.

Council Member Aspacher moved, Gavarone seconded, to adopt the emergency clause for Ordinance #8520, On roll call vote, Council Members McOmber, Rowland, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8520. On roll call vote, Council Members Rowland, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8520 adopted.

Clerk read Ordinance #8515 authorizing the Utilities Director to apply for and execute an agreement for a loan through the Ohio EPA and/or OWDA Water Supply Revolving Loan Fund Program for the microfiltration membrane expansion at the Water Treatment Plant, for third reading.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8515. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8515 adopted.

Clerk read Ordinance #8516 authorizing the Utilities Director to request qualifications and enter into a contract or contracts for engineering services and to advertise for bids and execute a contract or contracts for the construction of the microfiltration membrane expansion at the Water Treatment Plant, for third reading.

Council Member Aspacher moved, McOmber seconded, to adopt Ordinance #8516. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8516 adopted.

Clerk read Ordinance #8517 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the purchase and installation of an automatic transfer switch for the Water Treatment Plant, for third reading.

Council Member Aspacher moved, Gavarone seconded, to adopt Ordinance #8517. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8517 adopted.

Clerk read Ordinance #8518 vacating certain right-of-way in the vicinity of North College Drive and Bowling Green State University, for third reading.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8518. On roll call vote, Council Members Jeffers, McOmber, Rowland, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8518 adopted.

Council Member McOmber moved, Rowland seconded, to remove Resolution #3622 determining to proceed to submit to the electors of the City of Bowling Green, Ohio, the question of an additional tax in excess of the 10 mill limitation for the purpose of providing 2.0 mills for parks and recreation purposes in the City of Bowling Green, Ohio. On roll call vote, Council Members McOmber, Rowland, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Resolution #3622 removed from the table.

Council Member McOmber moved, Rowland seconded, to adopt Resolution #3622. McOmber commented that he feels it is important for citizens to be informed for what purpose the money generated by the levy will be used. McOmber indicated that it will be used for maintenance purposes and not additional parks, services or expansion. He noted that the money is needed to take care of what the City already has. He also noted that this is the one and only chance to pass this levy for the department and if it were not to pass, the Parks would not only not get the additional money from the levy, but would lose the \$600,000 that they have been getting from the levy for a number of years. McOmber believes it is imperative for the public to be educated regarding that fact. All the other Council Members agreed with McOmber's comments noting that some of the City's park buildings are in dire need of repair. On roll call vote, Council Members Rowland, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Resolution #3622 adopted.

Mayor Edwards thanked Council for their careful deliberations on the Parks & Recreation levy issue and said that now the real work begins with educating the public and getting the levy passed in November.

Council Member Gordon moved, Rowland seconded, to excuse Council Member Zanfardino from this evening's meeting. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Jeffers moved, McOmber seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the June 6, 2016 regular meeting of the City Council at 7:52 p.m., subject to call.

  
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Kay D. Scherrek, Clerk of Council

  
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Michael Aspacher, President of Council



June 6, 2016

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of June include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,734.58	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,734.58
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,841.67	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,841.67
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,088.33	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,088.33
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4005	810	92400	Equipment Capital Reserve, Capital Improvement, Transfer To Capital Projects	\$ 13,127.08	
4018	000	69440	Capital Improvement, Revenue, Transfer From Capital Projects		\$ 13,127.08
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 41,086.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 41,086.50
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33

4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,329.17	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,329.17
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 23,072.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 23,072.25
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 107,875.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 107,875.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 46,472.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 46,472.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 11,305.33	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 11,305.33
<b>Total</b>				<b>\$ 294,931.90</b>	<b>\$ 294,931.90</b>