

RECORD OF PROCEEDINGS

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

TUESDAY, JANUARY 19, 2016

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Public Works Director Brian Craft was not present.

Council Member Zanfardino moved, Rowland seconded, to approve the minutes of the regular meeting held December 28, 2015 as distributed. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk Kay Scherreik noted that a listing of budget transfers for the month of January was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Rowland seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk noted for the record that the preliminary draft of the Budget Summary Report for the month of December 2015 was distributed to Council prior to this evening's meeting.

OFFICIAL REPORTS

Mayor Dick Edwards reported that he had the honor of representing the City and speaking at the Celebration of Life Service for Alvie Perkins who served the City as a member of Council and as Mayor, and then on to serve as Wood County Commissioner. Mayor Edwards asked the audience and members of Council to join him in standing for a moment of silence out of respect for and in remembrance of him.

Mayor Edwards noted that the annual Martin Luther King Jr. celebration was held this past Friday afternoon at the Wood County Library. He indicated that it was a well attended event featuring the speaker Diana Patton of the Toledo Fair Housing Center.

Mayor Edwards reported that he joined with BGSU President Mary Ellen Mazey in speaking at the 9th annual MLK Day of Service Challenge. He indicated that there were more than 600 student volunteers on hand who joined with 41 community partners in helping with volunteer projects throughout the community.

Mayor Edwards requested confirmation of the following appointments to City Boards and Commissions:

NEW APPOINTMENTS:

Board/Commission	Name of Appointee	Term Exp.
Board of Public Utilities	Amy Craft-Ahrens	5/31/2021
Civil Service Commission	John Fawcett	5/31/2020
	Jill Hess-Wirt	5/31/2021

Council Member Rowland moved, Gavarone seconded, to approve the appointments as presented by the Mayor. On unanimous voice vote, Council President Aspacher declared motion carried.

Mayor Edwards introduced Thomas Clemons, Executive Director of the Wood County Alcohol, Drug Addiction and Mental Health Services Board who recognized three Bowling Green Police Officers for their efforts in September in assisting with an incident involving an individual who had become threatening and had frightened some mental health professionals. The officers were Jeremy Lauer, Noel Crawford and Ray Baer. Mr. Clemons indicated that these officers helped to deescalate the situation and were able to get the individual to the necessary hospital for treatment. Clemons also recognized Fire Chief Tom Sanderson for his assistance in another incident.

Municipal Administrator Lori Tretter introduced Chris Kozak, a communications and community relations manager with Columbia Gas. Mr. Kozak reported to Council regarding an upcoming project to replace approximately 10,000 feet of natural gas lines on the east side of the City. Mr. Kozak indicated that Columbia Gas has already held public informational meetings regarding the project and will continue to be proactive in communicating to those residents involved in the project.

Planning Director Heather Saylor distributed a report regarding the issuance of zoning permits. She noted that 370 permits were issued in 2015 versus 364 in 2014. She also noted that there were 26 single-family housing starts in 2015 versus 19 in 2014. Saylor also reported that 2016 is the year for the five year housing evaluation by the Wood County Health Department. She indicated that the Health Department will be scheduling a meeting with City Council to give a presentation. Saylor also reported about upcoming NIOT events.

Parks and Recreation Director Kristin Otley reported that the department will be updating their 5-year plan this year and anticipate holding some community focus group meetings to gain input from the citizens. Otley also noted that the Parks & Recreation levy is up for renewal this year and will be on the ballot in November. Otley reviewed upcoming programming and noted that the Bicycle Safety Commission will now be meeting at 6:00 p.m. rather than 7:00 p.m. on the third Tuesday of the month.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported to Council that meetings have been held with the City of Waterville concerning the design for their connection to Bowling Green's water plant. He noted that he anticipates bidding the project in February with hopes that Bowling Green water could be flowing to Waterville by the end of July or early August.

Public Works Director Brian Craft was not present.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution transferring previously appropriated funds.

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2016.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, and declaring an emergency.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution adopting the Bowling Green Fire Division 5-Year Strategic Plan.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file a four-year capital and operating plan for the years 2016 through 2019 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified 49 USC Section 5311, Financial Assistance for Other Than Urbanized Areas.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced an ordinance authorizing the Municipal Administrator to enter into a contract or contracts with Sungard Public Sector, Inc., for public safety dispatch/records management software and associated equipment.

Council Member Jeffers, for the Planning, Zoning and Economic Development Committee, introduced an ordinance accepting annexation of approximately 30.934 acres of land in Plain Township, Wood County, Ohio, from HCF of Bowling Green, Inc., petitioner.

Council Member Jeffers, for the Planning, Zoning and Economic Development Committee, introduced an ordinance establishing interim zoning of I-1 Institutional for approximately 30.934 acres of land located on Newton Road, recently annexed as petitioned for by HCF Realty of Bowling Green, Inc.

COUNCIL COMMITTEE REPORTS

Council President Aspacher reported that City Council and the Planning Commission held a public hearing on January 12 regarding the Green Space Task Force's plan for developing the green space located at West Wooster and South Church. Aspacher indicated that he feels that it is incumbent upon Council to be deliberate in discussions and consider all possibilities for use of that space. He noted that there were citizens who spoke in favor of the task force plan, but there was also some discussion that took place that evening of how a potential city administration building could play into the development of the green space. Aspacher stated that in light of this input, he would like to ask Municipal Administrator Lori Tretter to begin the process of consulting with a design professional to do a site assessment to determine if there are any circumstances that could allow for placement of a city building on that parcel while still maintaining enough green space to satisfy the desire for a community gathering place.

Council Member Jeffers indicated that he thinks this is a reasonable approach and a good step that ought to be included in the process.

Council Member Rowland wanted to make it clear that she doesn't necessarily support putting a city building on that space and feels that it is a good gathering place for the community. She indicated that the site of the former school administration building could be a better place to build a building. However, Rowland indicated that she feels that existing office space should be considered first in an effort to save taxpayer money.

LOBBY VISITATIONS

Amy Jeffers and Amy Holland from the Brown Bag Food Program addressed Council regarding the success of the 7th Annual MLK Day of Service Food Drive and expressed their gratitude to people who donated to make it so successful.

Margaret Montegue, 211 Willowood Circle, indicated that she attended the green space hearing on January 12. She would like to see more than just the green space being looked at for the possibility for a location of a city building. Council President Aspacher responded that looking at the green space as a building location is more of a

reaction to what was heard at the hearing, but he still feels that the emerging consensus of the community is for the site to be used just as a green space for community gathering.

Council Member McOmber commented that he is skeptical that the green space and a city building can coexist on the same site, but thinks it's a good idea to get a professional opinion. McOmber indicated that another question that is raised in his mind is if the green space is determined to only serve as green space, is the development of that green space dependent on having an alternative site for a city building? He feels that the sentiment in town is that the space is developed as only green space.

Council Member Jeffers indicated that he would like to see some sketches for a dual use of the property as well as sketches for use as a green space. He feels that would help him visualize how the property would best be used.

Other Council Members concurred that what they have heard is that the citizens want that space used as a community gathering green space rather than as a dual purpose of having a city building located there as well.

William Herald, 1030 Conneaut, indicated that he feels this is a good discussion and feels that the question of where a city building would be located needs to be answered before the fundraising for the green space is started. Herald suggested reinstating the Ad Hoc City Administration Building Committee and have them study the issue and come up with a recommendation taking the location of a building out of the equation for the development of the green space.

Jan Veitch, 115 Williams, feels that the existing Huntington Bank building should be highly considered for the location of the city building as it would be a whole lot cheaper than building from the ground up.

READING OF LEGISLATION

Clerk read Resolution #3614 transferring previously appropriated funds, for first reading.

Council Member McOmber moved, Zanfardino seconded, to suspend the rules and give Resolution #3614 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3614 for second and third reading by number and title only.

Council Member McOmber moved, Gavarone seconded, to adopt Resolution #3614. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Resolution #3614 adopted.

Clerk read Resolution #3615 authorizing the Mayor of the City of Bowling Green, Ohio, to file a four-year capital and operating plan for the years 2016 through 2019 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified 49 USC Section 5311, Financial Assistance for Other Than Urbanized Areas, for first reading.

Clerk read Resolution #3616 adopting the Bowling Green Fire Division 5-Year Strategic Plan, for first reading.

Clerk read Ordinance #8481 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016, for first reading.

Council Member McOmber moved, Jeffers second reading, to suspend the rules and give Ordinance #8481 for second and third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8481 for second and third reading by number and title only.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8481. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8481 adopted.

Clerk read Ordinance #8482 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for first reading.

Clerk read Ordinance #8483 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2016, for first reading.

Clerk read Ordinance #8484 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for first reading.

Clerk read Ordinance #8485 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, for first reading.

Clerk read Ordinance #8486 accepting annexation of approximately 30.934 acres of land in Plain Township, Wood County, Ohio, from HCF of Bowling Green, Inc., petitioner, for first reading.

Clerk read Ordinance #8487 establishing interim zoning of I-1 Institutional for approximately 30.934 acres of land located on Newton Road, recently annexed as petitioned for by HCF Realty of Bowling Green, Inc., for first reading.

Council Member Jeffers announced that a public hearing will be held regarding Ordinance #8487 on Monday, March 7, 2016, at 6:45 p.m. in the Council Chamber.

Clerk read Ordinance #8488 authorizing the Municipal Administrator to enter into a contract or contracts with Sungard Public Sector, Inc., for public safety dispatch/records management software and associated equipment, for first reading.

Clerk read Ordinance #8479 authorizing the Chairperson of the Board of Public Utilities to apply for a grant and authorizing the Utilities Director to accept a grant from the Ohio Department of Health Fluoridation Assistance Program, for second reading.

Clerk read Ordinance #8480 authorizing the Municipal Administrator to execute the Ohio Department of Transportation's Preliminary Legislation for the resurfacing of State Route 105 from Bowling Green east corporation line to State Route 199, a portion of which is in the City limits, for second reading.

Clerk read Ordinance #8476 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials, and participation in the AMP Joint Purchasing Program in 2016, for third reading.

Council Member Aspacher moved, Jeffers seconded, to amend Ordinance #8476 to allow for the Utilities Director to have the option of entering into one year or multi-year contracts for annual inventory requirements when such contracts would save money for the City. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8476 amended by substitution.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8476 as amended. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8476 adopted as amended.

Clerk read Ordinance #8477 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the purchase and installation of one 15.0 MVA transformer for Substation #7 and associated work, for third reading.

Council Member Aspacher moved, Gavarone seconded, to adopt Ordinance #8477. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8477 adopted.

Council Member Gavarone moved, Rowland seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the January 19, 2016 regular meeting of the City Council at 8:24 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council



January 19, 2016

TO: Bowling Green City Council
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of January include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,734.58	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,734.58
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,841.67	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,841.67
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,088.33	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,088.33
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4005	810	92400	Equipment Capital Reserve, Capital Improvement, Transfer To Capital Projects	\$ 13,127.08	
4018	000	69440	Capital Improvement, Revenue, Transfer From Capital Projects		\$ 13,127.08
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 41,086.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 41,086.50
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33

4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,329.17	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,329.17
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 23,072.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 23,072.25
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 107,875.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 107,875.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 46,472.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 46,472.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 11,305.33	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 11,305.33
2024	545	92200	Community Development, CDBG Block Grant, Transfer To Special Revenue	\$ 35,810.00	
2021	000	69420	ODOT Transportation Grant (Taxi), Revenue, Transfer From Special Revenue		\$ 35,810.00
Total				\$ 330,741.00	\$ 330,741.00