

RECORD OF PROCEEDINGS

Minutes of

CITY OF BOWLING GREEN CITY COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

TUESDAY, FEBRUARY 16, 2016

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Acting Council President Bruce Jeffers. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Acting Mayor Michael Aspacher, Municipal Administrator Lori Tretter, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. City Attorney Michael Marsh and Mayor Dick Edwards were not present.

Council Member Rowland moved, Gavarone seconded, to approve the minutes of the regular meeting held February 1, 2016 as distributed. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk of Council Kay Scherreik noted that an application was received from the Ohio Division of liquor control for a transfer of a Class D1, D2, D3, D3A and D6 liquor permit from Howards Club H, Inc., located 210 N. Main Street, to JFU, Limited, at the same location.

OFFICIAL REPORTS

Acting Mayor Michael Aspacher reported that the Mayor Edwards was delayed in his return from vacation and therefore, absent from this evening's meeting.

Aspacher reminded Council Members of the strategic work session scheduled for Monday, February 29, from 5-8:00 p.m. in the Council Chamber and of the presentation to Council on Monday, March 21, at 6:00 p.m. by the Wood County Health District regarding the 5-year housing survey.

On behalf of Mayor Edwards, Aspacher requested the confirmation of the appointment of Jonathan Jakubowski to the Zoning Board of Appeals with a term expiring May 31, 2019. Council Member Rowland moved, Zanfardino seconded, to approve the appointment as presented. On unanimous voice vote, Acting Council President Jeffers declared motion carried.

Municipal Administrator Lori Tretter reported that in addition to WBGU broadcasting Council meetings on television, they have now made the meetings available on YouTube. Tretter indicated that a link to YouTube is available on the City's website.

Tretter indicated that the City will receive early delivery of two transit vehicles that were purchased with grant funds.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley reported that the levy committee met last month and will be making their recommendations to the Park Board this month.

City Attorney Michael Marsh was not present.

Utilities Director Brian O'Connell had no report.

Public Works Director Brian Craft reported regarding an upcoming waterline project on Manville, Third, and Clough Streets. Craft indicated the B. Hill was the contractor awarded the contract.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution transferring previously appropriated funds.

Council Member McOmber, for the Finance Committee, introduced an ordinance amending and enacting Section 33.04(B) & (C) of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Housing Revolving Loan Fund Program Policy & Procedures Manual.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file an annual application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended.

COUNCIL COMMITTEE REPORTS

Council Member Zanfardino scheduled a meeting of the Transportation & Safety Committee for Monday, March 7, at 6:00 p.m. in the Council Chamber to discuss complete streets.

LOBBY VISITATIONS

There were no lobby visitations.

READING OF LEGISLATION

Clerk read Resolution #3617 transferring previously appropriated funds, for first reading.

Council Member McOmber moved, Gavarone seconded, to suspend the rules and give Resolution #3617 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Acting Council President Jeffers declared motion carried, and rules suspended.

Clerk read Resolution #3617 for second and third reading by number and title only.

Council Member McOmber moved, Rowland seconded, to adopt Resolution #3617. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Resolution #3617 adopted.

Clerk read Resolution #3618 adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual, for first reading.

Clerk read Resolution #3619 adopting and authorizing an amended Housing Revolving Loan Fund Program Policy & Procedures Manual, for first reading.

Clerk read Resolution #3620 authorizing the Mayor of the City of Bowling Green, Ohio, to file an annual application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for first reading.

Clerk read Ordinance #8490 amending and enacting Section 33.04(B) & (C) of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees, for first reading.

Clerk read Ordinance #8489 authorizing the Municipal Administrator to seek qualifications and enter into a contract or contracts for consultant services to develop a strategic revitalization plan for the northeast and southeast neighborhoods in the City of Bowling Green, for second reading.

Clerk read Resolution #3615 authorizing the Mayor of the City of Bowling Green, Ohio, to file a four-year capital and operating plan for the years 2016 through 2019 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified 49 USC Section 5311, Financial Assistance for Other Than Urbanized Areas, for third reading.

Council Member Zanfardino moved, Gavarone seconded, to adopt Resolution #3615. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Gavarone, and Gordon voted yes. Acting Council President Jeffers declared motion carried, and Resolution #3615 adopted.

Clerk read Resolution #3616 adopting the Bowling Green Fire Division 5-Year Strategic Plan, for third reading.

Council Member Zanfardino moved, Gordon seconded, to adopt Resolution #3616. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Gavarone, Gordon, and Jeffers voted yes. Acting Council President Jeffers declared motion carried, and Resolution #3616 adopted.

Clerk read Ordinance #8482 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for third reading.

Council Member McOmber moved, Zanfardino seconded, to adopt Ordinance #8482. On roll call vote, Council Members Rowland, Zanfardino, Gavarone, Gordon, Jeffers, and McOmber voted yes. Acting Council President Jeffers declared motion carried, and Ordinance #8482 adopted.

Clerk read Ordinance #8483 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2016, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8483. On roll call vote, Council Members Zanfardino, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Acting Council President Jeffers declared motion carried, and Ordinance #8483 adopted.

Clerk read Ordinance #8484 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for third reading.

Council Member McOmber moved, Gavarone seconded, to adopt Ordinance #8484. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Acting Council President Jeffers declared motion carried, and Ordinance #8484 adopted.

Clerk read Ordinance #8485 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, and declaring an emergency, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt the emergency clause for Ordinance #8485. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Gavarone voted yes. Acting Council President Jeffers declared motion carried, and the emergency clause adopted.

Council Member McOmber moved, Gavarone seconded, to adopt Ordinance #8485. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Gavarone, and Gordon voted yes. Acting Council President Jeffers declared motion carried, and Ordinance #8485 adopted.

Clerk read Ordinance #8486 accepting annexation of approximately 30.934 acres of land in Plain Township, Wood County, Ohio, from HCF of Bowling Green, Inc., petitioner, for third reading.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8486. Acting Council President Jeffers commented that as proposed annexations come along, it is the job of City Council to look at each one under the City's Land Use Plan and consider whether or not they are beneficial to the City. Jeffers indicated that believes the development of this land into a nursing home/assisted living complex is a good project and feels that the location near the community center is ideal. Jeffers noted that the proposed new facility would replace HCF's other two aging facilities on W. Poe Road. Other Council Members weighed in on the annexation of the property indicating that they also thought it was a good fit for use of the land and good addition to the City of Bowling Green.

Clerk read Ordinance #8487 establishing interim zoning of I-1 Institutional for approximately 30.934 acres of land located on Newton Road, recently annexed as petitioned for by HCF Realty of Bowling Green, Inc., for third reading.

Council Member Jeffers moved, McOmber seconded, to table Ordinance #8487 until the public hearing is held on March 7, 2016. On roll call vote, Council Members Rowland, Zanfardino, Gavarone, Gordon, Jeffers, and McOmber voted yes. Acting Council President Jeffers declared motion carried, and Ordinance #8487 tabled until March 7, 2016.

Clerk read Ordinance #8488 authorizing the Municipal Administrator to enter into a contract or contracts with Sungard Public Sector, Inc., for public safety dispatch/records management software and associated equipment, for third reading.

Council Member Zanfardino moved, Rowland seconded, to adopt Ordinance #8488. On roll call vote, Council Members Zanfardino, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Acting Council President Jeffers declared motion carried, and Ordinance #8488 adopted.

Council Member Rowland moved, Gavarone seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the February 16, 2016 regular meeting of the City Council at 7:40 p.m., subject to call.


Kay D. Scherreik, Clerk of Council


Bruce Jeffers, Acting President of Council