

# RECORD OF PROCEEDINGS

Minutes of

CITY OF BOWLING GREEN CITY COUNCIL

Meeting

Held

MONDAY, FEBRUARY 1, 2016

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Planning Director Heather Saylor. Parks and Recreation Director Kristin Otley was not present.

Council Member Rowland moved, Gavarone seconded, to approve the minutes of the regular meeting held January 19, 2016 as distributed. Council President Aspacher declared motion carried.

## CORRESPONDENCE

Clerk Kay Scherreik noted that a listing of budget transfers for the month of February was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Gavarone seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

## OFFICIAL REPORTS

Mayor Dick Edwards expressed his appreciation to the City's first responders for their good work this morning when there were multiple emergency situations occurring in the City at the same time.

Mayor Edwards noted that Council Member Gordon has resigned from the Transportation Advisory Committee due to an increase workload. Mayor Edwards asked Council Member Zanfardino if he would be willing to take Gordon's place on that Committee. Council Member Zanfardino agreed to serve.

Municipal Administrator Lori Tretter also expressed her appreciation to the City's Police and Fire employees for their excellent work this morning during the emergency situations. Tretter indicated that the fire at the Corner Grill necessitated the closure of some roadways and indicated that the City had a much more updated presence on Twitter to notify citizens of the ongoing situation. Tretter thanked Assistant Municipal Administrator Joe Fawcett that in his capacity of the City's Public Information Officer, he has improved the speed with which the City can get information out to the public.

Tretter also reported that the Fire Division recently conducted ice rescue training at the Stone Ridge Golf Club and City Park. She also updated council regarding the work of the internal committee working on revisions to Chapter 94 of the City's Codified Ordinances regarding trash and recycling collection. She indicated that a recommendation will be forthcoming to Council in the near future.

Planning Director Heather Saylor noted that a meeting of Council's Committee-of-the-Whole has been scheduled for Monday, March 21, 2016, at 6:00 p.m. in the Council Chamber to hear a presentation from the Wood County Health Department on the 5-year Exterior Housing Survey.

Parks and Recreation Director Kristin Otley was not present.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that a bid opening was held for the biological phosphorus removal project at the Wastewater Treatment Plant. O'Connell indicated that the firm of Kirk Brothers has the low bid of \$126,000, which is under the \$150,000 budgeted for the project.

Public Works Director Brian Craft had no report.

### NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member Jeffers, for the Planning, Zoning and Economic Development Committee, introduced an ordinance authorizing the Municipal Administrator to seek qualifications and enter into a contract or contracts for consultant services to develop a strategic revitalization plan for the northeast and southeast neighborhoods in the City of Bowling Green.

### COUNCIL COMMITTEE REPORTS

There were no Council Committee reports.

### LOBBY VISITATIONS

Diane Vogtsberger, 1515 Cedar Lane, addressed Council asking the following questions regarding the green space located at the corner of S. Church Street and W. Wooster Street:

- How much money is being spent for the consultant to render ideas of using that space as green space and the location of a City Building?
  - Municipal Administrator Lori Tretter responded that the cost is \$3,200 to Poggemeyer Design Group which will pay for three renderings.
- What is the timeline for completion for the consultant?
  - Council President Aspacher responded that that is not known at this time.
- When was it decided to hire a consultant and who made the decision?
  - Council President Aspacher responded that the decision to hire a consultant was the result of a conversation among himself, Mayor Edwards and Municipal Administrator Tretter after the joint hearing held by City Council and the Planning Commission.

### READING OF LEGISLATION

Clerk read Ordinance #8489 authorizing the Municipal Administrator to seek qualifications and enter into a contract or contracts for consultant services to develop a strategic revitalization plan for the northeast and southeast neighborhoods in the City of Bowling Green, for first reading.

Clerk read Resolution #3615 authorizing the Mayor of the City of Bowling Green, Ohio, to file a four-year capital and operating plan for the years 2016 through 2019 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified 49 USC Section 5311, Financial Assistance for Other Than Urbanized Areas, for second reading.

Clerk read Resolution #3616 adopting the Bowling Green Fire Division 5-Year Strategic Plan, for second reading.

Clerk read Ordinance #8482 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for second reading.

Clerk read Ordinance #8483 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2016, for second reading.

Clerk read Ordinance #8484 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for second reading.

Clerk read Ordinance #8485 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, and declaring an emergency, for second reading.

Clerk read Ordinance #8486 accepting annexation of approximately 30.934 acres of land in Plain Township, Wood County, Ohio, from HCF of Bowling Green, Inc., petitioner, for second reading.

Clerk read Ordinance #8487 establishing interim zoning of I-1 Institutional for approximately 30.934 acres of land located on Newton Road, recently annexed as petitioned for by HCF Realty of Bowling Green, Inc., for second reading.

Clerk read Ordinance #8488 authorizing the Municipal Administrator to enter into a contract or contracts with Sungard Public Sector, Inc., for public safety dispatch/records management software and associated equipment, for second reading.

Clerk read Ordinance #8479 authorizing the Chairperson of the Board of Public Utilities to apply for a grant and authorizing the Utilities Director to accept a grant from the Ohio Department of Health Fluoridation Assistance Program, for third reading.

Council Member Aspacher moved, Gavarone seconded, to adopt Ordinance #8479. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8479 adopted.

Clerk read Ordinance #8480 authorizing the Municipal Administrator to execute the Ohio Department of Transportation's Preliminary Legislation for the resurfacing of State Route 105 from Bowling Green east corporation line to State Route 199, a portion of which is in the City limits, for third reading.

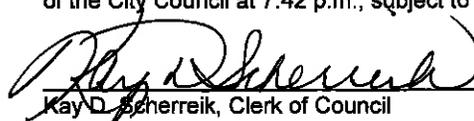
Council Member Zanfardino moved, McOmber seconded, to amend Ordinance #8480 by substitution to add an emergency clause to the legislation. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8480 amended.

Council Member Zanfardino moved, Rowland seconded, to adopt the emergency for Ordinance #8480 as amended. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Zanfardino moved, Gordon seconded, to adopt Ordinance #8480 as amended. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8480 adopted, as amended.

On behalf of City Council, Council Member Rowland commended the Police & Fire personnel for their good work today in responding to the emergency situations in the City.

Council Member Rowland moved, Jeffers seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the February 3, 2016 regular meeting of the City Council at 7:42 p.m., subject to call.

  
Kay D. Scherrek, Clerk of Council

  
Michael Aspacher, President of Council



February 1, 2016

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of February include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,734.58	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,734.58
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,841.67	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,841.67
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,088.33	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,088.33
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4005	810	92400	Equipment Capital Reserve, Capital Improvement, Transfer To Capital Projects	\$ 13,127.08	
4018	000	69440	Capital Improvement, Revenue, Transfer From Capital Projects		\$ 13,127.08
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 41,086.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 41,086.50
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,329.17	

3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,329.17
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 23,072.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 23,072.25
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 107,875.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 107,875.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 46,472.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 46,472.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 11,305.33	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 11,305.33
<b>Total</b>				<b>\$ 294,931.30</b>	<b>\$ 294,931.30</b>