

**RECORD OF PROCEEDINGS
CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

MONDAY, APRIL 4, 2016

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley.

Council Member Zanfardino moved, Gavarone seconded, to approve the minutes of the regular meeting held March 21, 2016 as distributed. Council President Aspacher declared motion carried.

CORRESPONDENCE

Clerk Kay Scherreik noted that a listing of budget transfers for the month of April was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Gordon seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk also noted for the record that copies of the Budget Summary Report for the months of January and February 2016 were distributed to Council prior to this evening's meeting.

OFFICIAL REPORTS

Mayor Dick Edwards congratulated the students involved in the annual Dance Marathon held over the weekend at the University. He indicated that they raised \$456,000 for the Miracle Network hospital in Toledo, which was \$100,000 over the amount raised last year.

Mayor Edwards presented two proclamations proclaiming the month of April 2016 as "Fair Housing Month" and "Autism Awareness Month" in the City of Bowling Green. Representatives of the Human Relations Commission received the "Fair Housing Month" proclamation and Dr. Mary Murray of BGSU received the autism proclamation.

Mayor Edwards recognized Barbara Rothrock for her constant dedication to small business in Bowling Green. Mayor Edwards noted that Barbara Rothrock is retiring as owner of the Calico Sage and Thyme store after 40 years of doing business in Bowling Green.

Mayor Edwards stated his clear, unequivocal support of the proposed 2 mill levy for the Bowling Green Parks & Recreation programs. He noted that he has paid particular attention to the recommendation of the Levy Committee and has listened to some counter measures as well. He indicated, however, that when he weighs the fact that the Parks & Recreation system has not had an increase in support for the past 16 years and the added fact that the Levy Committee has identified the basic needs of the parks which tallies 2.4 mills just to maintain what the City currently has, he does not believe the recommended 2 mill levy is unreasonable or unjustified.

Municipal Administrator Lori Tretter indicated to Council that there is an ongoing investigation into the theft of police uniforms from Long's Cleaners over the weekend.

Tretter invited interested Council Members to attend the walking event being held on Wednesday, April 6, at the Perry Field House on the BGSU campus from 11 a.m. till 1:30 p.m.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Kristin Otley updated Council on upcoming parks events and projects and noted that the summer programming brochure is now available online with printed copies to follow. Otley announced that the Bicycle Safety Committee-of-the-Whole will meet tomorrow night at 6:00 p.m. to hear from the City Engineer regarding complete streets.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell updated Council on the progress of the wholesale water project with Waterville noting that Waterville received approval from the EPA for a waterline project that would allow the movement of water to the city. O'Connell indicated that Waterville is now in the process of getting the project ready for bid and that water may start flowing to Waterville around September or October.

Public Works Director Brian Craft had no report.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution transferring previously appropriated funds.

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016.

Council Member McOmber, for the Finance Committee, introduced an ordinance amending and adopting Section 33.09(F) of the Codified Ordinances of the City of Bowling Green, Ohio, regarding Fire Division composition, and declaring an emergency.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution adopting the Bowling Green Fire Division Standards of Cover for 2016.

COUNCIL COMMITTEE REPORTS

Council Member Rowland noted that the Committee-of-the-Whole met earlier this evening to discuss the proposed Parks & Recreation levy. Rowland moved to accept the recommendation of the Levy Committee of putting a 2.0 mill levy on the ballot in November. Council Member Zanfardino seconded the motion. Council Members McOmber and Jeffers expressed their support of the levy, but also indicated they would have preferred that two levies be placed on the ballot, one for a renewal of the current 1.4 mills and one for an additional .6 mills. They noted that this provided a safety net for continued funding of the parks at the current level in case the 2.0 mills levy did not pass. Both Council Members indicated that they would vote in favor of the 2.0 recommendation in order to put forth a united front on the part of City Council. McOmber indicated that he did not want anyone to use a split vote on the levy as ammunition towards getting the levy defeated. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried.

Council Member Gordon scheduled a meeting of the Community Improvement Committee for Monday, May 2, at 6:00 p.m. in the Council Chamber to discuss proposed changes to Chapter 94 regarding trash receptacles.

LOBBY VISITATIONS

Two students from BGSU representing the Active Minds organization discussed their upcoming event called "Erase the Stigma 5K Color Run/Walk" which is being done to raise awareness of the importance of mental health issues. The walk will be held on April 10 at 11:00 a.m. in the Perry Field House.

Margaret Montegue, 211 Willowood, commented that she recently heard about a marketing campaign called "Find it Here in Ohio" and wondered if the City was checking into funds that might be available to market the City. Council Member Rowland responded that she serves on the Board of the Convention & Visitors Bureau and will check with the Director regarding this matter.

Melanie Stretchberry, 924 Deer Ridge Run, addressed Council on behalf of the Parks & Recreation Levy Committee and thanked Council for their support of the levy.

READING OF LEGISLATION

Clerk read Resolution #3624 transferring previously appropriated funds, for first reading.

Council Member McOmber moved, Gavarone seconded, to suspend the rules and give Resolution #3624 its second and third reading. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3624 for second and third reading by number and title only.

Council Member McOmber moved, Gavarone seconded, to adopt Resolution #3624. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and Resolution #3624 adopted.

Clerk read Resolution #3624 adopting the Bowling Green Fire Division Standards of Cover for 2016, for first reading.

Clerk read Ordinance #8506 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2016 and ending December 31, 2016, for first reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Ordinance #8506 its second and third reading. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8506 for second and third reading by number and title only.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8506. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8506 adopted.

Clerk read Ordinance #8507 amending and adopting Section 33.09(F) of the Codified Ordinances of the City of Bowling Green, Ohio, regarding Fire Division composition, and declaring an emergency, for first reading.

Council Member McOmber moved, Jeffers seconded, to suspend the rules and give Ordinance #8507 its second and third reading. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8507 for second and third reading by number and title only.

Council Member McOmber moved, Gavarone seconded, to adopt the emergency clause for Ordinance #8507. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8507. McOmber commented that the reason for the three readings and emergency clause on this ordinance is in order to align the City's Codified Ordinances with the Ohio Revised Code on the maximum age for a firefighter when hired by the City. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8507 adopted.

Clerk read Ordinance #8503 authorizing the sale or disposal of former transit service vehicles by the Municipal Administrator as no longer necessary for municipal purposes, for second reading.

Clerk read Ordinance #8504 authorizing the Utilities Director to enter into a contract or contracts with Toray Membrane USA, Inc., for the purchase of reverse osmosis media replacement without advertising for bids and to advertise for bids and enter into a contract or contracts for the installation of the reverse osmosis media at the Water Treatment Plant, and declaring an emergency, for second reading.

Council Member Aspacher moved, Zanfardino seconded to suspend the rules and give Ordinance #8504 its third reading. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8504 for third reading by number and title only.

Council Member Aspacher moved, McOmber seconded, to adopt the emergency clause for Ordinance #8504. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Aspacher moved, McOmber seconded, to adopt Ordinance #8504. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Ordinance #8504 adopted.

Clerk read Resolution #3621 adopting amendments to the Policy & Procedure Manual for the B.G. Transit, for third reading.

Council Member Zanfardino moved, Rowland seconded, to adopt Resolution #3621. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Resolution #3621 adopted.

Clerk read Resolution #3622 determining to proceed to submit to the electors of the City of Bowling Green, Ohio, the question of an additional tax in excess of the 10 mill limitation for the purpose of providing 2.0 mills for parks and recreation purposes in the City of Bowling Green, Ohio, for third reading.

Council Member McOmber moved, Rowland seconded, to table Resolution #3622. McOmber commented that there is another Resolution that needs to be adopted prior to this one in order to place the levy on the ballot in November, therefore, he is moving to table this resolution until the second one is adopted. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Resolution #3622 tabled indefinitely.

Clerk read Ordinance #8492 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for the cleaning of uniforms for the Department of Safety, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8492. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8492 adopted.

Clerk read Ordinance #8493 authorizing the Municipal Administrator to participate in the State of Ohio Department of Transportation sodium chloride (rock salt) purchase agreement for the 2016-2017 winter season, for third reading.

Council Member McOmber moved, Gavarone seconded, to adopt Ordinance #8493. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8493 adopted.

Clerk read Ordinance #8494 authorizing the Utilities Director to advertise for bid and enter into a contract or contracts and/or participate in the State of Ohio or Federal purchasing programs for the purchase of vehicles and equipment, as well as the trade-in, transfer or sale of vehicles and equipment no longer needed for municipal purposes, for third reading.

Council Member McOmber moved, Jeffers seconded, to adopt Ordinance #8494. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8494 adopted.

Clerk read Ordinance #8495 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Pollution Control Loan Fund funding for the design, equipment and construction of the Conneaut Pump Station and force main improvements, for third reading.

Council Member Aspacher moved, McOmber seconded, to adopt Ordinance #8495. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8495 adopted.

Clerk read Ordinance #8496 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the construction of the Conneaut Pump Station and force main improvements, for third reading.

Council Member Aspacher moved, Rowland seconded, to adopt Ordinance #8496. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes., Council President Aspacher declared motion carried, and Ordinance #8496 adopted.

Clerk read Ordinance #8497 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design, equipment and construction of the Water Treatment Plant rapid sand filter and miscellaneous improvement projects, for third reading.

Council Member Aspacher moved, Rowland seconded, to adopt Ordinance #8497. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8497 adopted.

Clerk read Ordinance #8498 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the Water Treatment Plan rapid sand filter and miscellaneous improvement projects, for third reading.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8498. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Ordinance #8498 adopted.

Clerk read Ordinance #8499 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for water distribution projects, for third reading.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8499. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8499 adopted.

Clerk read Ordinance #8500 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for sewer improvement projects, for third reading.

Council Member Aspacher moved, Zanfardino seconded, to adopt Ordinance #8500. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8500 adopted.

Clerk read Ordinance #8501 determining over-recovered power supply costs as of December 31, 2015 and establishing a reimbursement schedule, for third reading.

Council Member Aspacher moved, Gavarone seconded, to adopt Ordinance #8501. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8501 adopted.

Clerk read Ordinance #8502 authorizing the Utilities Director to accept and execute a utility easement from Smith Auto Properties, LLC, located at 1303 N. Main Street, for third reading.

Council Member Aspacher moved, Gavarone seconded, to adopt Ordinance #8502. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8502 adopted.

Council Member Rowland moved, Zanfardino seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the April 4, 2016 regular meeting of the City Council at 8:09 p.m., subject to call.



Kay D. Scherreik, Clerk of Council



Michael Aspacher, President of Council



April 4, 2016

TO: Bowling Green City Council
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of April include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,734.58	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 4,734.58
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,841.67	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,841.67
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,088.33	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,088.33
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4005	810	92400	Equipment Capital Reserve, Capital Improvement, Transfer To Capital Projects	\$ 13,127.08	
4018	000	69440	Capital Improvement, Revenue, Transfer From Capital Projects		\$ 13,127.08
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 41,086.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 41,086.50
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 2,083.33	
4010	000	69440	Facility Capital Reserve, Revenue, Transfer From Capital Projects		\$ 2,083.33

4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 16,329.17	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 16,329.17
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 23,072.25	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 23,072.25
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 107,875.00	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 107,875.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 46,472.00	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 46,472.00
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 11,305.33	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 11,305.33
Total				\$ 294,931.90	\$ 294,931.90