

Planning Commission Minutes – May 4, 2016

The Planning Commission met on the above date at 7:00 p.m. in the Administrative Services Building, 304 N. Church Street, Bowling Green, Ohio.

Members Present: Jeff Betts, Julie Burton, Gary Hess, Mark Hollenbaugh, Kris Phillips, Erica Sleek.

Members Absent: Ryan Holley, Richard Michel, and Brady Gaskins

Minutes: Minutes of the April 6, 2016 Planning Commission meeting were approved as submitted.

LOBBY VISITATION

None

S-DISTRICT SITE PLAN

Meijer Store Limited Partnership, 2111 East Wooster Street, has requested review and approval of the S-District Site Plan for construction of a Huntington Bank ATM structure.

Heather Saylor, Planning Director, stated that the applicant has requested that a freestanding Huntington Bank ATM be constructed at the south west corner of the existing Meijer parking lot. Ms. Saylor was told the ATM would help to supplement the services of the former Huntington Bank location on East Wooster Street that recently closed.

Chris Humphrey, applicant and architect for the project, stated it would be a standalone ATM that would also be complementary to the branch inside of Meijer. He stated there would be a canopy attached to the ATM, behind the Meijer Gas Station, on the other side of the driveway. He said it would be located along 4 or 5 parking spaces and have lighting.

Jeff Betts asked for confirmation that the site plan has been approved and signed by the required city departments and divisions, which was confirmed to be accurate by Ms. Saylor. Additionally, he asked if this would disrupt or create additional water drainage. Mr. Humphrey stated the site is currently impervious surface, so no grass is being removed.

Hess moved, Hollenbaugh seconded, that the S-District Site Plan for Meijer Store Limited Partnership, 2111 East Wooster Street, for construction of a Huntington Bank ATM Structure be approved. Motion carried unanimously.

Planning Commission Minutes – May 4, 2016 – Page 2

ANNEXATION

Of approximately 6.20 acres on the south side of Napoleon Road, located between 1502 Napoleon Road and 1518 Napoleon Road, identified as parcel number C11-511-290000016000, from Center Township. Steven and Marcia Seubert, petitioners.

Betts set the request for a public hearing on Wednesday, June 1, 2016.

REPORTS

Representative to the Zoning Board of Appeals. Julie Burton said there was no meeting in April.

Planning Department.

Ms. Sayler announced that it was Julie Burton's last meeting, due to her term limit. She thanked Ms. Burton for her dedication to the city and expressed the city's appreciation. Ms. Burton also served as the Zoning Board of Appeals representative, thus, a new representative will be requested at the next meeting.

Ms. Sayler announced a small committee is continuing their work to hire a planning consultant for a Strategic Neighborhood Revitalization Plan, and will be interviewing 3 consultants in the next few weeks.

Ms. Sayler made sure the commission is aware that new officers will be appointed at the next meeting in June.

Ms. Sayler also stated she will inform the commission of future development in the area. She then informed the commission that a Battery Wholesale was being built in front of the Woodland Mall, a Burger King in front of Home Depot on South Main Street, and a Fairfield Inn and Suites on East Wooster Street behind Big Boy Restaurant.

Ms. Sayler was also happy to announce a new Administrative Secretary for the Planning Department has been hired and will be here soon.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

Chairperson

Secretary