

Planning Commission Minutes – April 6, 2016

The Planning Commission met on the above date at 7:00 p.m. in the Administrative Services Building, 304 N. Church Street, Bowling Green, Ohio.

Members Present: Julie Burton, Gary Hess,
Mark Hollenbaugh, Brady Gaskins,
Richard Michel, Ryan Holley, and Kris Phillips.

Members Absent: Jeff Betts and Erica Sleek.

Minutes: Minutes of the January 6, 2016 Planning Commission meeting were approved as submitted.

LOBBY VISITATION

Mark Hollenbaugh, presided over the meeting as Vice-Chairperson, and asked if there was anyone to speak during Lobby Visitation.

Heather Saylor, Planning Director, announced that the Parks & Recreation Department is updating its strategic plan by creating a 5-year plan. There are 5 focus groups being held at the Community Center and a flyer was distributed with the dates and topics.

Ms. Saylor also announced that the city distributed a Request for Proposals for a planning consultant for the purpose of creating a Strategic Neighborhood Revitalization Plan. The city received 11 proposals and will be working with a small committee (3 city staff members, Gary Hess – Planning Commission member, and Bruce Jeffers – City Council member) to score the proposals and work on choosing finalists to interview.

She also told the commission she will be attending the International Town Gown Association Annual Conference in Chicago in June and will be presenting about Not In Our Town Bowling Green. A report will be created summarizing what she learns of town/gown experiences and success stories shared at the conference.

She also stated she will add "Planning Department" under "Reports" for future agendas.

S-DISTRICT SITE PLAN

Meijer Store Limited Partnership, 2111 East Wooster Street, has requested review and approval of the S-District Site Plan for construction of a Huntington Bank ATM structure.

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Hollenbaugh set the request for a public hearing on Wednesday, May 4, 2016.

PUBLIC CONSTRUCTION

Hollenbaugh said there are many city infrastructure improvements that will occur this year around the city that require their approval. He said the list of projects were included in their packets and he asked if there were any questions.

Ryan Holley moved, Brady Gaskins seconded the public construction be approved. Motion carried unanimously.

REPORTS

Representative to the Zoning Board of Appeals. Julie Burton said there was two request on the agenda in March and it was for an accessory building (carport) that has already been built and was too close to the side property line and the house. She said it was approved.

The second request for a variance was for a new hotel that would exceed the maximum height of 60' (65' tall was requested) and the maximum stories of 4 (5 stories was requested). She said this request was denied, which means they could appeal to the courts or submit a new plan to the city.

ADJOURNMENT

The meeting was adjourned at 7:07 p.m.