

# RECORD OF PROCEEDINGS

Minutes of

CITY OF BOWLING GREEN CITY COUNCIL

Meeting

DWYFEN LEGAL BLANK - C, FORM NO. 10146

Held

MONDAY, JUNE 1, 2015

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:10 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator John Fawcett, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Interim Parks and Recreation Director Robert Callecod. Planning Director Heather Saylor was not present.

Council Member Gavarone moved, Rowland seconded, to approve the minutes of the regular meeting held May 18, 2015 as distributed. Council President Aspacher declared motion carried.

## CORRESPONDENCE

Clerk Kay Scherreik noted that a listing of budget transfers for the month of June was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Jeffers seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

## OFFICIAL REPORTS

Mayor Dick Edwards reported that the most recent issue of TMACOG's "Big Picture" newsletter made a specific reference to the efforts of the City's Public Works Department in heightening public awareness about Ozone Action Days and air quality control. Mayor Edwards commended Public Works Director Brian Craft and his staff for cooperating with TMACOG in donating space on the City's curbside collection trucks to promote Ozone Action.

Mayor Edwards noted that the Bowling Green Arts Council will be holding a special event at the Simpson Garden Park on Friday, June 5, from 5-7 p.m. that will feature artists' paintings, flowers blooming, and singers and actors performing.

Mayor Edwards reported that in his role as Mayor and as a member of the TMACOG Executive Committee, he has written to both U.S. Senators Brown and Portman and to Congressman Latta urging action on the Federal Transportation Reauthorization Act.

Mayor Edwards informed Council that the Grants Administrator, Tina Bradley, has just completed the City's CDBG Annual Plan and a Five-Year Consolidated Plan for submission for the City's grant. The Mayor noted that the development of these documents involved consultations with local housing/community development experts, a survey mailed to community leaders who work with low-moderate income populations, public meetings including the City's Human Relations Commission and public hearings. Mayor Edwards distributed a one-page analysis developed by Tina that validates the need for a CDBG focus on low to moderate income residents in the community.

Municipal Administrator John Fawcett reported that Flag Day will be observed with the annual Pause for the Pledge on Friday, June 12, at 10:00 a.m. in front of the Senior Center on Main Street.

Fawcett also noted that Buckeye Boys State will be held in Bowling Green again this year beginning on Saturday, June 14. The City will host Boys State City Officials on Wednesday, June 17.

Fawcett announced that Police Chief Brad Conner will retire effective June 12, 2015. A farewell will be held for Brad on Friday, June 5, from 2-4 p.m. at Grumpy Dave's with a program scheduled at 3:00 p.m. Fawcett noted that the event is open to the public.

Planning Director Heather Saylor was not present.

Interim Parks and Recreation Director Bob Callecod reported that the annual Lunch in the Park series kicks off on Friday, June 5, from 11:30 a.m. to 1:00 p.m. and the Concert in the Park series begins on Sunday, June 7, at 7:00 p.m. Those events are all held in City Park.

City Attorney Michael Marsh had no report but complimented Public Works employees on their work in getting Oak Grove Cemetery ready for Memorial Day. Marsh said that he felt that it looked better than ever.

Utilities Director Brian O'Connell commented about recent combined sewer overflow events experienced with the recent rainfall amounts received on Thursday and Sunday. O'Connell also noted that he will be out of town June 7-10 attending the APPA Conference in Minnesota.

Public Works Director Brian Craft updated Council on current roadway projects and noted that the specifications have been prepared and gone out for bids on the construction of the salt storage building.

### NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution adopting the Estimate of Revenues for the year 2016.

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2015 and ending December 31, 2015.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to advertise for bids and enter into a contract or contracts for the supplying and cleaning of uniforms for the Public Works Department and the Utilities Department.

Council Member McOmber, for the Finance Committee, introduced an ordinance certifying unpaid cost of snow removal to the County Auditor for placement on the tax duplicate.

Council Member Jeffers, for the Planning, Zoning and Economic Development Committee, introduced an ordinance amending the Zoning District Map of the City of Bowling Green, Ohio, for 0.96 acres at 434 East Wooster Street from B-2 General Commercial to B-5 Transitional Central Business District zoning classification.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to enter into a Real Estate Agreement between the City of Bowling Green and Gary M. Asmus, et al, for the purchase of approximately 120.09 acres of land in Middleton Township, and declaring an emergency.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance accepting an easement from Turkleton Properties, LLC and Nathan M. Downey and Jennifer A. Downey, and dedicating said property for municipal purposes.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution authorizing the filing of a proposal(s) and/or application(s) with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, financial assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant program, executing a contract/grant for the

FY 2016 Ohio Elderly and Disabled Transit Fare Assistance program, and executing a contract with the Ohio Department of Transportation upon grant proposal and/or application acceptance.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution approving the petitions for renewal and the Plan of Services to be provided by the Bowling Green Central Business Special Improvement District, Inc., approving the properties of the municipal corporation in said Plan of Services and approving the City of Bowling Green's cooperative cost share.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution declaring the necessity to implement the Plan of Services adopted by the Bowling Green Central Business Special Improvement District, Inc., as approved in Resolution No. \_\_\_\_\_ and declaring the necessity to levy a special assessment for the services set forth in said plan upon the lots and lands benefiting under the plan.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution to express support of the complete streets initiative.

### **COUNCIL COMMITTEE REPORTS**

Council Member Zanfardino reported that the Transportation & Safety Committee met earlier this evening to discuss the complete streets concept. Zanfardino indicated that the committee decided to have a resolution introduced at tonight's meeting in support of the complete streets concept and that a task force be developed to continue looking into the issue.

Council Member Jeffers asked the Administration if there would be an opportunity to apply the complete streets concept to the resurfacing project planned for Napoleon Road. Public Works Director Brian Craft responded that a bike path along Napoleon Road could be dangerous due to the speed on that road and the amount of truck traffic. Craft noted that each roadway project will have to be looked at individually to see if there is enough right-of-way, etc. for the development of bike paths.

### **LOBBY VISITATIONS**

There were no lobby visitations.

### **READING OF LEGISLATION**

Clerk read Resolution #3590 adopting the Estimate of Revenues for the year 2016, for first reading.

Clerk read Resolution #3591 authorizing the filing of a proposal(s) and/or application(s) with the Ohio Department of Transportation for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, financial assistance for other than urbanized areas and funds available from the Ohio Public Transportation Grant program, executing a contract/grant for the FY 2016 Ohio Elderly and Disabled Transit Fare Assistance program, and executing a contract with the Ohio Department of Transportation upon grant proposal and/or application acceptance, for first reading.

Clerk read Resolution #3592 approving the petitions for renewal and the Plan of Services to be provided by the Bowling Green Central Business Special Improvement District, Inc., approving the properties of the municipal corporation in said Plan of Services and approving the City of Bowling Green's cooperative cost share, for first reading.

Clerk read Resolution #3593 declaring the necessity to implement the Plan of Services adopted by the Bowling Green Central Business Special Improvement District, Inc., as approved in Resolution No. \_\_\_\_\_ and declaring the necessity to levy a special assessment for the services set forth in said plan upon the lots and lands benefiting under the plan, for first reading.

Clerk read Resolution #3594 to express support of the complete streets initiative, for first reading.

Clerk read Ordinance #8423 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2015 and ending December 31, 2015, for first reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Ordinance #8423 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8423 for second and third reading by number and title only.

Council Member McOmber moved, Gavarone seconded, to adopt Ordinance #8423. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8423 adopted.

Clerk read Ordinance #8424 authorizing the Municipal Administrator and the Utilities Director to advertise for bids and enter into a contract or contracts for the supplying and cleaning of uniforms for the Public Works Department and the Utilities Department, for first reading.

Clerk read Ordinance #8425 certifying unpaid cost of snow removal to the County Auditor for placement on the tax duplicate, for first reading.

Clerk read Ordinance #8426 amending the Zoning District Map of the City of Bowling Green, Ohio, for 0.96 acres at 434 East Wooster Street from B-2 General Commercial to B-5 Transitional Central Business District zoning classification, for first reading.

Council Member Jeffers announced that a public hearing will be held regarding Ordinance #8426 on Monday, July 6, 2015, at 6:45 p.m. in the Council Chamber.

Clerk read Ordinance #8427 authorizing the Utilities Director to enter into a Real Estate Agreement between the City of Bowling Green and Gary M. Asmus, et al, for the purchase of approximately 120.09 acres of land in Middleton Township, and declaring an emergency, for first reading.

Council Member Aspacher moved, Rowland seconded, to suspend the rules and give Ordinance #8427 its second and third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8427 for second and third reading by number and title only.

Council Member Aspacher moved, Zanfardino seconded, to adopt the emergency clause for Ordinance #8427. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8427. Council Member Rowland asked that Utilities Director Brian O'Connell give a brief explanation regarding this land purchase. O'Connell explained that this land went up for auction and that the staff felt the acquisition of this property would be beneficial to the City due to its close proximity to the Water Treatment Plant. O'Connell indicated that an offer was made on the parcels contingent upon the approval of the Board of Public Utilities and City Council. O'Connell also said that the property would be used for future treatment plant expansion and possibly for another reservoir. However if the land is found unsuitable for a reservoir, it could be used for a land swap in the future. O'Connell explained the cash reserves in the Water Revenue Fund will be used to purchase the land. O'Connell noted that there are no immediate plans for development of the land so they will lease it and it will continue to be used as farmland.

Council Member McOmber commented that he looks at this as a strategic type of purchase and is forward-thinking in order continue to be successful in providing quality drinking water for the citizens. McOmber also commented that he hopes the citizens understand that the funding for the purchase is coming from Utility accounts which are funds that must be spent for these types of purchases. Council Member Rowland noted that the purchase of this property is an investment. Council Member Aspacher agreed with McOmber and sees this as an investment in the City's ability to provide quality water for not only Bowling Green but to those who purchase water from the City. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8427 adopted.

Clerk read Ordinance #8428 accepting an easement from Turkleton Properties, LLC and Nathan M. Downey and Jennifer A. Downey, and dedicating said property for municipal purposes, for first reading.

Clerk read Resolution #3588 adopting and authorizing an amended B. G. Transit Drug and Alcohol Testing Policy, for second reading.

Clerk read Resolution #3589 adopting the Bowling Green Fire Division Standards of Cover for 2015, for second reading.

Clerk read Ordinance #8422 amending and adopting Section 33.01 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding salary schedule established, for second reading.

Council Member McOmber moved, Gavarone seconded, to suspend the rules and give Ordinance #8422 its third reading. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8422 for third reading by number and title only.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8422. McOmber commented that this pay adjustment is for the non-bargaining employees and will bring them in line with what the unions received earlier this year. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8422 adopted.

Clerk read Resolution #3586 authorizing the City Attorney to petition the Board of County Commissioners of Wood County, Ohio, to change township lines, for third reading.

Council Member Jeffers moved, Gordon seconded, to adopt Resolution #3586. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Resolution #3586 adopted.

Council Member Rowland moved, Gavarone seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the June 1, 2015 regular meeting of the City Council at 8:08 p.m., subject to call.

  
Kay D. Scherrek, Clerk of Council

  
Michael Aspacher, President of Council



June 1, 2015

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of June include:

Fund	Dept.	Account	Description	From	To
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,765.17	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,765.17
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 2,665.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 2,665.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 3,569.50	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 3,569.50
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 8,333.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 8,333.33
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,111.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,111.50
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 17,745.83	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 17,745.83
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 22,774.50	

3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 22,774.50
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 101,830.67	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 101,830.67
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$1,251,144.17	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$1,251,144.17
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 18,394.17	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 18,394.17
<b>Total</b>				<b>\$1,492,167.17</b>	<b>\$1,492,167.17</b>