

RECORD OF RESOLUTIONS

1st Reading: 5-4-15
2nd Reading: 5-18-15
3rd Reading: 6-1-15

D:\Form\Legis\Blank, Inc., Form No. 33047

Resolution No. 3586

Passed June 1, 2015

RESOLUTION AUTHORIZING THE CITY ATTORNEY TO PETITION THE BOARD OF COUNTY COMMISSIONERS OF WOOD COUNTY, OHIO, TO CHANGE TOWNSHIP LINES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, STATE OF OHIO:

SECTION 1: That the City Attorney is hereby authorized to petition the Board of County Commissioners of Wood County, Ohio, to change township lines for Bowling Green and Center Township and for Plain Township in order to conform the township lines with the limits of the City of Bowling Green corporation, and so as to incorporate all annexations that may have taken place since the creation of "Bowling Green Township" in accordance with Section 503.07 of the Ohio Revised Code.

SECTION 2: This resolution shall take effect at the earliest time permitted by law.

Passed June 1, 2015 [Signature] President of Council

Attest: [Signature] Clerk of Council

Approved: June 2, 2015 [Signature] Mayor

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION

This is to certify that the foregoing is a true copy of Res. No. 3586 passed by the Council of the City of Bowling Green, Ohio.

June 1, 2015 [Signature] Clerk of City Council

RECORD OF ORDINANCES

1st Reading: 5-18-15

2nd Reading: 6-1-15

3rd Reading: 6-1-15

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 8422

Passed June 1, 2015

ORDINANCE AMENDING AND ADOPTING SECTION 33.01 OF THE CODIFIED ORDINANCES OF THE CITY OF BOWLING GREEN, OHIO, REGARDING SALARY SCHEDULE ESTABLISHED

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That Section 33.01 of the Codified Ordinances of the City of Bowling Green, Ohio, is hereby amended and adopted to read as follows:

SECTION 33.01. SALARY SCHEDULE ESTABLISHED

- (A) Effective at 12:01 a.m., July 6, 2015 the job classifications and corresponding pay bands 1 through 9 shown in division (G) below were established. Effective at the above time and date, each existing employee of the city not elsewhere provided for, was assigned to an appropriate pay band by the Mayor.
(B) Each pay band includes annual and hourly rates. The hourly rates shall be used in assigning pay rates since the City's computerized payroll system bases the calculation of payroll on an hourly rate.
(C) All municipal employee classifications listed in this section shall be paid on a bi-weekly basis, unless otherwise provided for in other sections of this chapter.
(D) Pay bands 1 through 3 include hourly and/or non-exempt job classifications. These classes are eligible to earn overtime either through federal overtime statutes or city practice and/or policy. The bi-weekly compensation for employees not listed in § 33.18 shall be based on the number of hours actually worked during the bi-weekly pay period, and the hourly rate of compensation for such employees shall be based on the hourly schedule listed in division (G) below, except where otherwise provided by ordinance.
(E) Pay bands 4 through 9 include only "exempt" salaried job classifications. These job classifications, when paid on a salaried basis, are exempt from federal overtime requirements. The bi-weekly compensation for full-time employees, whose job classifications are also listed in § 33.18, shall be calculated by multiplying the calculated hourly rate by 80, irrespective of the number of hours actually worked during the bi-weekly pay period, except where otherwise limited by applicable laws of the state or federal government. The bi-weekly compensation for part-time exempt, salaried employees, whose job classifications are listed in § 33.18, shall be calculated by multiplying the calculated hourly rate by 40, irrespective of the number of hours actually worked during the bi-weekly pay period, except where otherwise limited by applicable laws of the state or federal government. Lastly, in order to provide maximum flexibility part-time hires in job classifications assigned to Pay Bands 4 through 9 may also be paid on an hourly basis, when such is agreed to by both the employee and the city. In such cases work hours shall not exceed 40 hours per week, but it is understood that in those cases when work hours exceed 40 per work week that overtime will be paid.
(F) As used in this section the term BASE SALARY refers to the minimum salary before any appropriate extra pay is received for such items as longevity, shift differential, or other fringe benefit factors.
(G) The pay bands are established as follows:

	Min.	Mid	Max.
Annual:	\$ 27,530.00	\$ 34,407.00	\$ 41,284.00
Hourly:	\$ 13.00	\$ 16.54	\$ 19.85
Customer Service Specialist			
Park Maintenance Specialist			
Clerk			
Secretary			
Administrative Assistant, Parks & Recreation			
Account Clerk			
Recreation Program Leader			
Sports Program Leader			
Fitness Specialist			
	Min.	Mid	Max.
Annual:	\$39,805.00	\$49,746.00	\$59,687.00
Hourly:	\$ 19.14	\$ 23.92	\$ 28.70
Administrative Secretary			
Payroll Specialist			
Tax Specialist			
Sports Specialist			
Finance Specialist			
Clerk of Council			
Natural Resources Specialist			
	Min.	Mid	Max.
Annual:	\$45,183.00	\$56,484.00	\$67,785.00
Hourly:	\$ 21.72	\$27.16	\$32.59
Wastewater Treatment Plant Chief Operator			
Water Treatment Plant Chief Operator			
Automotive Mechanic Supervisor			
Code Enforcement Officer			
Chemist			
Public Works Supervisor			
Wastewater Collection Supervisor			
Housing Rehabilitation Specialist			
Parks and Recreation Maintenance Coordinator			
Supervisor Utilities Business Office			
Systems Specialist			
Aquatics/Fitness Manager			
	Min.	Mid	Max.
Annual:	\$49,018.00	\$61,262.00	\$73,506.00
Hourly:	\$ 23.57	\$ 29.45	\$35.34
Ombudsperson			
Public Information Specialist			
Grants Administrator			
Assistant to the Municipal Administrator			
Assistant to the Utilities Director			
Recreation Coordinator			
Network Administrator			
Natural Resources Coordinator			
Assistant Prosecutor			
Senior Planner			
Facilities Coordinator			
	Min.	Mid	Max.
Annual:	\$54,460.00	\$68,064.50	\$81,669.00
Hourly:	\$ 26.18	\$32.72	\$39.26
Tax Commissioner			
Fire Captain (*must convert rate to a 2704 hour rate)			
Water Pollution Control Assistant Superintendent			
Public Works Assistant Superintendent			

Assistant Electric Superintendent
Water Distribution/Wastewater Collection Assistant Superintendent
Water Supply Assistant Superintendent
City Surveyor
Civil Engineer
Arborist
Arborist
GIS Coordinator

	Min.	Mid	Max.
Annual:	\$60,501.00	\$75,616.00	\$90,731.00
Hourly:	\$ 29.09	\$36.35	\$43.62

Fire Deputy Chief
Police Deputy Chief
City Engineer
City Prosecutor
Information Technology Manager
Water Pollution Control Superintendent
Public Works Superintendent
Electric Superintendent
Water Distribution/Wastewater Collection Superintendent
Water Supply Superintendent
Utilities Business Office Manager/Deputy Finance Director

	Min.	Mid	Max.
Annual:	\$70,120.00	\$87,645.00	\$105,170.00
Hourly:	\$ 33.71	\$42.14	\$50.56

City Attorney
Public Works Director
Assistant Municipal Administrator
Police Chief
Fire Chief
Finance Director
Personnel Director
Parks and Recreation Director
Planning Director
Assistant Utilities Director

	Min.	Mid	Max.
Annual:	\$83,040.00	\$103,778.50	\$124,517.00
Hourly:	\$ 39.92	\$49.89	\$59.86

Safety Director
Utilities Director

	Min.	Mid	Max.
Annual:	\$92,809.00	\$116,000.50	\$139,192.00
Hourly:	\$ 44.62	\$55.77	\$66.92

Municipal Administrator

- (H) Pay bands are vertical numerical readings along the schedules in division (G) above. These numbers are keyed to job classifications. Changes in classifications represent changes in job titles and responsibilities at levels appropriate to an individual's education, training, and experience.
- (I) Newly hired employees may, at the city's discretion, be paid any base rate within the designated pay band; however, in no case shall the rate assigned exceed the maximum rate established for the designated pay band.
- (J) An employee, who is reclassified into a higher pay band as a result of a promotion to a new classification, shall be compensated at a pay rate that provides a wage increase of at least 7.5%, which would be figured against the range midpoint for the new pay band. The increase could be less than 7.5% if the increase would result in a new pay rate that would exceed the

maximum rate established for the pay band into which the employee is being promoted or if it would result in a new pay rate that would exceed the highest paid employee currently classified to the same position in the new pay band. However, the promotion of an employee into the salaried/exempt position of Fire Captain shall result in the base rate of the employee being adjusted to match the base rate of the existing employees classified in that rank.

- (K) An employee may be demoted if he or she exhibits an inability or unwillingness to perform assigned duties or for disciplinary reasons. An employee so demoted for such cause(s) shall be reduced to a pay rate within the lower pay band wherein the pay reduction is commensurate with the disciplinary action involved. However, in no case shall the employee be assigned to a pay rate that would exceed the maximum rate established by ordinance for that pay band.
- (L) Whenever an employee voluntarily applies for and then accepts a position in a lower pay band, or whenever an employee is laid off due to lack of funds or lack of work in one classification and is entitled to a demotion to a lower classification where he or she previously held a full-time status, the pay rate of the employee shall be reduced to a pay rate in the lower grade that would not exceed the highest base rate paid to employees already classified in the same position within the new pay band. However, in no case would the employee's new rate exceed the established maximum rate for that pay band nor would the employee receive an increase in their base rate.
- (M) Whenever the Municipal Administrator or his or her designee determines that it is necessary to temporarily assign an employee to perform the duties of a position above that which the employee currently holds, such employee shall be temporarily reclassified to the higher job classification and shall receive an increase in pay, as established in division (J) of this section. If the employee is temporarily reclassified from an hourly, non-exempt position (eligible for overtime) to a salaried position that is exempt from earning overtime, the reclassification shall result in the employee being exempt from overtime while so assigned to the exempt classification. Furthermore, the employee so assigned shall continue to receive all other fringe benefits at the levels he or she received prior to the temporary reclassification to the higher job classification. Training periods at a higher level shall not be computed when determining "acting time." The employee, so assigned, must be assigned to and perform all the functions that are normally performed by an occupant of the higher classification in order to be reclassified and receive the increased rate of pay.
- (N) All non-temporary, non-bargaining full-time and part-time city employees (hourly and salaried), who were employed by the city on or before July 6, 2015 and who are current/active city employees on the effective date of this legislation (which is July 6, 2015), shall receive a one-time 3% increase to their base pay (2080 or 2704 rate). This base pay increase shall be paid through the city's pay system on the next pay cycle following the effective date of this legislation. Temporary or other seasonal employees are not eligible to receive this payment. City employees, who are no longer employed by the city on the effective date of this legislation, will not be eligible to receive this payment. If the rate increase results in a pay rate that is less than the established minimum of the appropriate pay band, then the employee's pay rate will be increased in order that the rate of pay is at least equal to the established minimum rate of pay for the pay band.

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: June 1, 2015 M. L. Adams
Date President of Council

Attest: [Signature]
Clerk of Council

Approved: June 2, 2015 Richard A. Edwards
Date Mayor

CERTIFICATION
This is to certify that the foregoing is a true copy of Ord. No. 8422 passed by the Council of the City of Bowling Green, Ohio.

June 19, 2015
[Signature]
Clerk of City Council

MICHAEL J. MARSH
CITY ATTORNEY
kds

RECORD OF ORDINANCES

1st Reading: 6-1-15
2nd Reading: 6-1-15
3rd Reading: 6-1-15

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 8423

Passed June 1, 2015

ORDINANCE PROVIDING SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF BOWLING GREEN, OHIO, DURING THE FISCAL YEAR BEGINNING JANUARY 1, 2015 AND ENDING DECEMBER 31, 2015

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, STATE OF OHIO:

SECTION 1. That the following sums be appropriated as follows:

Fund	Dept.	Account	Description	Amount
4020	170	73130	Municipal Court Computerization, Municipal Court, Data Processing Services	\$ 12,182.00
2073	210	87000	Law Enforcement Mandatory Drug Fine, Police Department, Vehicles	\$ 48,000.00
5222	651	81000	Water Capital Reserve, Administrative and General, Land Acquisitions	\$ 1,200,000.00
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 1,200,000.00

SECTION 2: This ordinance shall take effect at the earliest time permitted by law.

Passed: June 1, 2015 [Signature]
Date President of Council

Attest: [Signature]
Clerk of Council

Approved: June 2, 2015 [Signature]
Date Mayor

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION

This is to certify that the foregoing is a true copy of Ord. No. 8423 passed by the Council of the City of Bowling Green, Ohio.

June 1, 2015
[Signature]
Clerk of City Council

RECORD OF ORDINANCES
EMERGENCY CLAUSE ADOPTED

1st Reading: 6-1-15
2nd Reading: 6-1-15
3rd Reading: 6-1-15

Dayton Legal Blank, Inc.

Form No. 30043

Ordinance No. 8427

Passed June 1, 2015

ORDINANCE AUTHORIZING THE UTILITIES DIRECTOR TO ENTER INTO A REAL ESTATE PURCHASE AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND GARY M. ASMUS, ET AL FOR THE PURCHASE OF APPROXIMATELY 120.09 ACRES OF LAND IN MIDDLETON TOWNSHIP, AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BOWLING GREEN, COUNTY OF WOOD, AND STATE OF OHIO:

SECTION 1: That the Utilities Director is hereby authorized to enter into a real estate purchase agreement for purchase of approximately 120.09 acres of land in Middleton Township, Wood County, Ohio, from Gary M. Asmus, et al, in substantial accordance with the agreement attached hereto and made a part hereof.

SECTION 2: This ordinance shall take effect as an emergency measure. The reason for the emergency is that the prompt effectiveness of this measure is necessary in order to facilitate the design and future construction of a reservoir and/or reservoir addition or other improvements for the City's Water Treatment Facility, and to meet the terms of the purchase agreement with the sellers that induced them to withdraw an advertised auction and convey the property to the City by a date certain, and thereby protect the public health, safety and well-being of our citizens.

Passed: June 1, 2015 Date [Signature] President of Council

Attest: [Signature] Clerk of Council

Approved: June 2, 2015 Date [Signature] Mayor

MICHAEL J. MARSH
CITY ATTORNEY
kds

CERTIFICATION
This is to certify that the foregoing is a true copy of Ord No. 8427 passed by the Council of the City of Bowling Green, Ohio. June 1, 2015 [Signature] Clerk of City Council