

**RECORD OF PROCEEDINGS**  
**CITY OF BOWLING GREEN CITY COUNCIL**

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

**TUESDAY, FEBRUARY 17, 2015**

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator John Fawcett, City Attorney Michael Marsh, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Michelle Grigore. Public Works Director Brian Craft was not present.

Council Member Zanfardino moved, Gordon seconded, to approve the minutes of the regular meeting held February 2, 2015 as distributed. Council President Aspacher declared motion carried.

**CORRESPONDENCE**

Clerk Kay Scherreik noted that a listing of budget transfers for the month of February was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Gavarone seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk noted for the record that copies of the Budget Summary Report for the month of January 2015 was distributed to Council prior to this evening's meeting.

**OFFICIAL REPORTS**

Mayor Dick Edwards reported on the following items:

- Congratulated the Convention & Visitors Bureau on another successful Winterfest held over the weekend;
- Presidents' Day Preview at BGSU went well having the opportunity to greet many prospective students and their families that day;
- Announced that Major Tony Hetrick has been appointed Acting Police Chief during the anticipated absence of Chief Brad Conner;
- Announced that Dr. Robert Callecod was recently appointed as Interim Director of the City's Parks & Recreation Department due to the recent resignation of Michelle Grigore;
- Reminded citizens of the Interfaith Breakfast being held at the Simpson Garden Park on March 6 at 7:30 a.m. sponsored by the City's Human Relations Commission and the Not in Our Town of Bowling Green and BGSU;
- Will be presenting a Proclamation to a group called "Bleacher Creatures" at the BGSU Ice Arena at the hockey game on Friday evening at 7:00 p.m.

Mayor Edwards commented in response to a recent Letter to the Editor questioning whether or not the City can afford a new municipal building. The Mayor responded that the basic answer to the question is "no" and that is becoming increasingly clear to him that very few citizens like the idea of constructing a building on the former junior high school property at the corner of S. Church and W. Wooster. May Edwards indicated that is not in favor of it as well and encouraged citizens to attend the upcoming public hearing sponsored by the Public Lands and Buildings Committee at 6:00 p.m. on March 2 in the Council Chamber.

Mayor Edwards also reported that he will be submitting a grant application to Frontier Communications for consideration in its "America's Best Communities" award competition. A group composed of representatives from the City, University and the community have been working together with the Downtown BG Foundation for several months on the project.

Municipal Administrator John Fawcett updated Council on the City's current supply of road salt and noted that he is confident that with what the City currently has on hand and what is still under contract to receive, that the City will have a large enough supply to get through the rest of the current winter season.

Fawcett reported that he attended a meeting this evening that was conducted by Columbia Gas regarding its upcoming project to replace some natural gas lines throughout the City. Fawcett noted that the project is scheduled to take place from March to September 2015.

Planning Director Heather Saylor distributed a report regarding the numbers of permits issued in 2014 noting that the City was up approximately 15.5% over the numbers for 2013.

Parks and Recreation Director Michelle Grigore distributed to Council copies of survey results based on the amount of surveys received thus far.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell distributed copies of the Wet Weather Characterization report prepared by Water Pollution Control Supervisor Doug Clark. O'Connell discussed the findings in the report and fielded questions from Council Members.

Public Works Director Brian Craft was not present.

### **NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2015.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, and declaring an emergency.

Council Member Jeffers, for the Planning, Zoning and Economic Development Committee, introduced an ordinance accepting annexation of approximately 0.86 acres of land in Plain Township, Wood County, Ohio, from Douglas and Joyce Hinesman, petitioners.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for tree trimming and removal services.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for various utility projects.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file a Four Year Capital and Operating Plan for the years 2015 through 2018 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, Financial Assistance For Other Than Urbanized Areas.

Council Member Zanfardino, for the Transportation & Safety Committee, introduced a resolution authorizing the Mayor of the City of Bowling Green, Ohio, to file an application with the U.S. Department of Agriculture for technical assistance through the Rural Passenger Transportation Technical Assistance Program.

#### **COUNCIL COMMITTEE REPORTS**

Council Member Gavarone reported that the Public Lands and Buildings Committee plans to meet on Monday, March 2, 2015, at 6:00 p.m. in the Council Chamber to discuss the "green space" on the corner of S. Church and W. Wooster.

#### **LOBBY VISITATIONS**

There were no lobby visitations.

#### **READING OF LEGISLATION**

Clerk read Resolution #3582 authorizing the Mayor of the City of Bowling Green, Ohio, to file a Four Year Capital and Operating Plan for the years 2015 through 2018 with the Ohio Department of Transportation for grants through the U.S. Department of Transportation, as authorized under Federal Transit Laws, as Codified, 49 USC Section 5311, Financial Assistance For Other Than Urbanized Areas, for first reading.

Council Member Zanfardino moved, Rowland seconded, to suspend the rules and give Resolution #3582 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3582 for second and third reading by number and title only.

Council Member Zanfardino moved, Jeffers seconded, to adopt Resolution #3582. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Resolution #3582 adopted.

Clerk read Resolution #3583 authorizing the Mayor of the City of Bowling Green, Ohio, to file an application with the U.S. Department of Agriculture for technical assistance through the Rural Passenger Transportation Technical Assistance Program, for first reading.

Council Member Zanfardino moved, Rowland seconded, to suspend the rules and give Resolution #3583 its second and third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3583 for second and third reading by number and title only.

Council Member Zanfardino moved, Gavarone seconded, to adopt Resolution #3583. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Resolution #3583 adopted.

Clerk read Ordinance #8403 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2015, for first reading.

Clerk read Ordinance #8404 accepting annexation of approximately 0.86 acres of land in Plain Township, Wood County, Ohio, from Douglas and Joyce Hinesman, petitioners, for first reading.

Clerk read Ordinance #8405 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for tree trimming and removal services, for first reading.

Clerk read Ordinance #8406 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, and declaring an emergency, for first reading.

Clerk read Ordinance #8407 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for various utility projects, for first reading.

Clerk read Resolution #3580 adopting the Bowling Green Fire Division 5-year Strategic Plan, for second reading.

Clerk read Resolution #3581 expressing the support of the Bowling Green City Council for the findings and recommendations of the Toledo/Northwest Ohio Transportation Coalition for the Transportation Legislative Agenda for 2015 and 2016, for second reading.

Council Member Zanfardino moved, Jeffers seconded, to suspend the rules and give Resolution #3581 its third reading. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3581 for third reading by number and title only.

Council Member Zanfardino moved, Rowland seconded, to adopt Resolution #3581. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Resolution #3581 adopted.

Clerk read Ordinance #8398 amending and adopting Section 33.04(H) of the Codified Ordinances of the City of Bowling Green, Ohio, relative to pay scales for seasonal employees, for second reading.

Clerk read Ordinance #8400 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio purchasing programs for the construction of a clear span salt storage building and other related facility improvements at the Public Works Facilities Building located at 815 East Poe Road, for second reading.

Clerk read Ordinance #8401 authorizing the Municipal Administrator to participate in the State of Ohio Department of Transportation sodium chloride (rock salt) purchase agreement for the 2015-2016 winter season, for second reading.

Clerk read Ordinance #8402 amending and adopting Section 76.23(D) of the Codified Ordinances of the City of Bowling Green, Ohio, regarding operation of meters, coin deposit and time mechanism, for second reading.

Clerk read Ordinance #8393 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8393. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8393 adopted.

Clerk read Ordinance #8394 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for third reading.

Council Member McOmber moved, Jeffers seconded, to adopt Ordinance #8394. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8394 adopted.

Council Member Jeffers suggested that tabled Ordinance #8382 regarding historic preservation be removed from Council's agenda. Jeffers noted that while the subject is something that Council still wants to continue to think about, they are not in the position to push it forward at this time. Mayor Edwards noted that there has been a fair amount of misinformation regarding the ordinance and that it will require a lot more discussion and a lot more education put forward to the residents of the neighborhoods.

Council Member McOmber moved, Zanfardino seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the February 17, 2015 regular meeting of the City Council at 8:15 p.m., subject to call.



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Kay D. Scherrek, Clerk of Council



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Michael Aspacher, President of Council



February 17, 2014

TO: Bowling Green City Council  
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of February include:

Fund	Dept.	Account	Description	From	To
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,765.17	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,765.17
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 2,665.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 2,665.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 3,569.50	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 3,569.50
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 8,333.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 8,333.33
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,111.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,111.50
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 17,745.83	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 17,745.83
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 22,774.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 22,774.50

5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 101,830.67	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 101,830.67
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 51,144.17	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 51,144.17
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 18,394.17	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 18,394.17
<b>Total</b>				<b>\$ 292,167.17</b>	<b>\$ 292,167.17</b>