

Held

MONDAY, DECEMBER 7, 2015

20

The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator Lori Tretter, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Kristin Otley. Clerk of Council Kay Scherreik was not present.

Council Member Rowland moved, Zanfardino seconded, to approve the minutes of the regular meeting held November 16, 2015 as distributed. Council President Aspacher declared the motion carried.

CORRESPONDENCE

Acting Clerk of Council Michelle Fitzgerald noted that a listing of budget transfers was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Rowland moved, Zanfardino seconded, to approve the budget transfers. On unanimous voice vote, Council President Aspacher declared the motion carried. A copy of the transfers are attached and made a part of these minutes.

Acting Clerk also noted that distributed to Council prior to the meeting is the financial budget summary report for the month of November 2015.

OFFICIAL REPORTS

Mayor Dick Edwards asked recently appointed Deputy Police Chief Major Justin White and his family to come forward. He congratulated Major White on his appointment to the position of Deputy Police Chief and Police Chief Tony Hetrick gave a brief summary of White's career with the City of Bowling Green. Mayor Edwards administered the Oath of Office to Major White, effective November 24, 2015.

Municipal Administrator Lori Tretter reported that there is an open house scheduled December 10, 2015 at the Stroh Center from 5:00 p.m. – 7:00 p.m. regarding the E. Wooster Street Corridor Project.

Tretter also noted that the parking meter holiday is in effect to encourage downtown shopping however this only impacts parking meters and all other parking restrictions are still in effect.

Tretter announced the holiday hours for the City. The City Administrative Services Building will be closed on Tuesday, December 22 from 1:00 p.m. – 2:00 p.m. The City Building will also close at 1:00 p.m. on December 24 and December 31. The Community Center holiday hours are 9:00 a.m. - 2:00 p.m. on December 24 and 9:00 a.m. – 5:00 p.m. on December 31.

Tretter noted that the Community Improvement meeting scheduled prior to council Monday night was canceled due to a communication issue. The placement of trash containers is a topic raised by the Community Improvement Committee. While investigating the issue, it was discovered that many portions of Chapter 94 of the Codified Ordinances are outdated and need to be rewritten. Tretter told Council that an internal group has been appointed to work on this project.

Tretter also announced the appointment of Joseph Fawcett to the position of Assistant Municipal Administrator effective 12/21/2015.

Planning Director Heather Saylor reported that the City did not receive the Smart Growth EPA grant for complete streets but the City will continue to work on finding other sources of outside funding. Saylor also announced that the annual Interfaith Breakfast has been scheduled for March 18, 2016.

Parks & Recreation Director Kristin Otley discussed upcoming holiday events. The 19th annual Breakfast with Santa is scheduled for December 12 and a Holiday Nature Crafts event is scheduled for December 19. She also noted that Parks & Recreation gift certificates are available for purchase. Otley reported to Council that the work by the state to mitigate an orphan well at Simpson Park is ongoing. Workers need to dig to 1400 feet to fix the issue and have so far dug 350 feet and will continue until the project is complete.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported a power outage on the northwest side of the City for approximately 90 minutes today. O'Connell also noted that work is being done by the Electric Division at the Water Treatment Plant to install manual switches since the current automatic transfer switch is beyond repair. The new utility budget does include funds for a new automatic transfer switch.

Public Works Director Brian Craft reported that leaf collection wrapped up today. Citizens may still drop off yard waste at the waste disposal site at on Poe Road. Craft further reported that 7 trees will be planted along W. Wooster. North Branch Nursery is working with City Arborist David Bienemann to complete the project

Council Member Zanfardino commended the City on how easy the new website is to use when citizens have inquiries regarding leaf pick up. Craft stated that he hopes in the future to have a map on the website.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials, and participation in the AMP Joint Purchasing Program in 2016.

Council President Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the purchase and installation of one 15.0 MVA transformer for Substation #7 and associated work.

Council Member Gavarone, for the Finance Committee, introduced a resolution transferring previously appropriated funds.

Council Member Gavarone, for the Finance Committee, introduced a resolution authorizing the Municipal Administrator to enter into a renewal of the agreement with the Wood County Public Defender.

Council Member Gavarone, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2015 and ending December 31, 2015.

Council Member Gavarone, for the Finance Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the purchase and installation of one 15.0 MVA transformer for Substation #7 and associated work.

COUNCIL COMMITTEE REPORTS

Council Member Jeffers reported that the Planning, Zoning and Economic Development Committee met before this council meeting to consider two requests for rezoning and those items will be brought up during the reading of legislation.

LOBBY VISITATIONS

There were no lobby visitations.

READING OF LEGISLATION

Acting Clerk read Resolution #3611 transferring previously appropriated funds, for first reading.

Council President Aspacher moved, Rowland seconded, to suspend the rules and give Resolution #3611 its second and third reading. On roll call vote, Gordon, Jeffers, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared the motion carried and rules suspended.

Acting Clerk read Resolution #3611 for second and third reading by number and title only.

Council President Aspacher moved, Gavarone seconded, to adopt Resolution #3611. On roll call vote, Jeffers, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared the motion carried, and Resolution #3611 adopted.

Acting Clerk read Resolution #3612, authorizing the Municipal Administrator to enter into a renewal of the agreement with the Wood County Public Defender, for first reading.

Council President Aspacher moved, Jeffers seconded, to suspend the rules and give Resolution #3612 its second reading. On roll call vote, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared the motion carried and rules suspended.

Acting Clerk read Resolution #3612 for second reading by number and title only.

Acting Clerk read Ordinance #8474, providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2015 and ending December 31, 2015, for first reading.

Council President Aspacher moved, Jeffers seconded, to suspend the rules and give Ordinance #8474 its second and third readings. On roll call vote, Rowland, Zanfardino, Aspacher, Gavarone, Gordon and Jeffers voted yes. Council President Aspacher declared the motion carried and the rules suspended.

Acting Clerk read Ordinance #8474 for second and third reading by number and title only.

Council President Aspacher moved, Zanfardino seconded, to adopt Ordinance #8474. On roll call vote, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and Rowland voted yes. Council President Aspacher declared the motion carried and Ordinance #8474 adopted.

Acting Clerk read Ordinance #8475, to provide appropriations for the expenses and other expenditures of the City of Bowling Green, Ohio, for the fiscal year beginning January 1, 2016 and ending December 31, 2016, for first reading.

Council President Aspacher moved, Gavarone seconded, to suspend the rules and give Ordinance #8475 its second reading. On roll call vote, Aspacher, Gavarone, Gordon, Jeffers, Rowland, and Zanfardino voted yes. Council President Aspacher declared the motion carried and the rules suspended.

Acting Clerk read Ordinance #8475 for second reading by number and title only.

Acting Clerk read Ordinance #8476, authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for supplying annual inventory requirements, underground and overhead lines insurance, sale of scrap materials, and participation in the AMP Joint Purchasing Program in 2016, for first reading.

Acting Clerk read Ordinance #8477, authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the purchase and installation of one 15.0 MVA transformer for Substation #7 and associated work, for first reading.

Acting Clerk read Ordinance # 8473, amending and adopting Sections 30.46 and 30.47 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding the Board of Public Utilities Members, and declaring an emergency, for second reading.

Acting Clerk read Resolution #3609, authorizing the Mayor of the City of Bowling Green, Ohio, to enter into a Housing Revolving Loan Fund Administration Agreement, for third reading.

Council Member Zanfardino moved, Rowland seconded, to adopt Resolution #3609. On roll call vote, Gavarone, Gordon, Jeffers, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared the motion carried and Resolution #3609 adopted.

Acting Clerk read Ordinance #8469, certifying unpaid cost of weed mowing to the County Auditor for placement on the tax duplicate, for third reading.

Council President Aspacher moved, Gordon seconded, to adopt Ordinance #8469. On roll call vote, Gordon, Jeffers, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared the motion carried and Ordinance #8469 adopted.

Acting Clerk read Ordinance #8471, authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts and/or participate in state and/or federal purchasing programs for the purchase of a K-9 vehicle for use by the Police Division, and declaring an emergency, for third reading.

Council President Aspacher moved, Rowland seconded, to adopt Ordinance #8471. Council Member Rowland noted for the record that these funds are coming out of a drug fund and not from the City of Bowling Green and that this is something Bowling Green is able to do because of the work that has been done to control the drug problem in the City. On roll call vote, Jeffers, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared the motion carried and Ordinance #8471 adopted.

Council Member Jeffers moved, Rowland seconded, to adopt Ordinance #8466, amending the Zoning District Map of the City of Bowling Green, Ohio, for the property generally known as 512 Pearl Street from M-1 Light Industrial to B-1 Limited Commercial zoning. Jeffers noted that there were no detrimental comments during the public hearing and no change of use to the property. On roll call vote, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared the motion carried and Ordinance #8466 adopted.

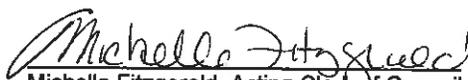
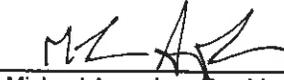
Council Member Jeffers moved, Zanfardino seconded, to adopt Ordinance #8467, amending the Zoning District Map of the City of Bowling Green, Ohio, for the property generally known as 300 E. Wooster Street from B-2 General Commercial to B-5 Transitional Central Business District zoning. Jeffers noted that there were no detrimental comments during the public hearing and that this is another in a series of transitions to B-5 Transitional Zoning. On roll call vote, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and Rowland voted yes. Council President Aspacher declared the motion carried and Ordinance #8467 adopted.

Council President Aspacher noted that the next regularly scheduled Council Meeting will be on December 28, 2015 at 7:00 p.m. Zanfardino asked if there was any change to the January schedule. Aspacher noted that they are evaluating the need for a meeting on January 4th and will keep Council apprised of that decision.

Municipal Administrator Tretter noted there is a tentative date in January for the joint meeting of Council and the Planning Commission in January and once the date is finalized, notification will be sent.

Council Member Gavarone moved, Rowland seconded, to excuse Council Member McOmber from this evening's meeting. On unanimous voice vote, Council President Aspacher declared the motion carried.

Council Member Rowland moved, Gavarone seconded to adjourn. On unanimous voice vote, Council President Aspacher adjourned the December 7, 2015 regular meeting of the City Council at 7:45 p.m., subject to call.

 
Michelle Fitzgerald, Acting Clerk of Council Michael Aspacher, President of Council



December 7, 2015

TO: City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of December include:

Fund	Dept.	Account	Description	From	To
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,765.13	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,765.13
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 2,665.00	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 2,665.00
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 3,569.50	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 3,569.50
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.37	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.37
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 8,333.37	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 8,333.37
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 42,111.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 42,111.50
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 17,745.87	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 17,745.87
4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 22,774.50	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 22,774.50
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 101,830.63	

5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 101,830.63
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 51,144.13	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 51,144.13
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 18,394.13	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 18,394.13
Total				\$ 292,167.13	\$ 292,167.13