

Held

TUESDAY, MARCH 17, 2014

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator John Fawcett, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Michelle Grigore.

Council Member Rowland moved, Zanfardino seconded, to approve the minutes of the regular meeting held March 3, 2014 as distributed. Council President Aspacher declared the motion carried.

CORRESPONDENCE

Acting Clerk Michelle Fitzgerald reported that a listing of budget transfers was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Gordon seconded, to approve the budget transfers. Council President Aspacher declared the motion carried.

Acting Clerk also reported that the Financial Budget Summary Report for the month of February 2014 was distributed to Council prior to the meeting.

OFFICIAL REPORTS

Mayor Richard Edwards recognized Fire Chief Stephen Meredith and reported that the City of Bowling Green's Fire Division recently received international accreditation through the Commission on Fire Accreditation International, one of only ten fire departments in Ohio to receive this honor.

Mayor Edwards also commended Council for the proposed City-University Relations Commission and acknowledged the work of the City Administration in refining and strengthening the initial proposal written by Council Member Gordon. He noted that a delegation from the City and university will visit Kent, Ohio on May 14, 2014 to assess developments there.

Mayor Edwards reported that he, Municipal Administrator John Fawcett and Grants Administrator Tina Bradley met with the Wood County Commissioners regarding the proposed Coordinated Transportation Plan for Wood County. Tina Bradley answered questions from Council and the Mayor regarding the City's existing services and what the proposed changes would mean to the City.

Municipal Administrator John Fawcett also recognized the accreditation of the Fire Division and noted that this involved a very thorough analysis of City policies and operations.

Fawcett also noted that the City recently had its 9th and, hopefully, final snow emergency. The harsh winter had a tremendous impact on City personnel who had over 4000 hours in overtime since December 23, 2013.

In the absence of Public Works Director Brian Craft, Mr. Fawcett announced that heavy item trash pick-up started throughout the City started today.

Fawcett also announced the partial closure of the intersection at Poe Road and Haskins Road on April 7, 2014.

Members of Council expressed concern regarding a recent traffic study in which it was determined that the intersection of the Haskins/Wooster did not qualify for a stoplight but did come close in several areas to meeting the criteria. Fawcett confirmed that the City will continue to study the intersection.

Planning Director Heather Saylor announced that the Planning Department's website has been updated to include the Comprehensive Master Plan and stated that the City is currently updating the Future Land Use Section of that Plan and will continue to announce public meetings on the website.

Parks & Recreation Director Michelle Grigore had no report.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that he had a productive meeting in Washington D.C. with members of the Congress and Senate regarding public power, tax exempt financial issues and issues because of the sequester with Build America bonds and how projects funded by those bonds are impacted.

O'Connell discussed power supply costs for January and February and why the bill was higher in January. The transmission and congestion costs from PJM Interconnection were substantially higher as a result of cold weather, lack of power production from plants that serve the area, and constraint on natural gas to supply electric generating facilities in the area. O'Connell answered questions from Council Members regarding energy costs for the City.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2014 and ending December 31, 2014.

Council Member McOmber, for the Finance Committee, introduced and ordinance authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2014.

Council Member Gordon, for the Community Improvement Committee, introduced an ordinance creating a City-University Relations Commission.

Council Member Zanfardino, for the Transportation and Safety Committee, introduced an ordinance authorizing Preliminary Legislation for the Ohio Department of Transportation (ODOT) for the resurfacing of US Route 6 from Township Road 133 (Rudolph) to State Route 199, a portion of which is within the City limits.

COUNCIL COMMITTEE REPORTS

Council Member Gordon, for the Community Improvement Committee, reported that the legislation regarding the creation of the City-University Relations Commission being introduced has representation for students, permanent residents, City officials, university officials, the local landlord community and the local neighborhood association. He hopes that the Commission will work to continue the efforts that City officials have made in the past.

Council Member Jeffers, for the Planning, Zoning, and Economic Development Committee, reported that Ordinance #8312 was being tabled until after a public hearing on April 7, 2014.

Council President Aspacher thanked Council Member Gordon for his work on the City-University Relations Commission.

LOBBY VISITATIONS

There were no lobby visitations.

READING OF LEGISLATION

Acting Clerk read Ordinance #8321 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2014 and ending December 31, 2014, for first reading.

Council Member McOmber moved, Jeffers seconded, to suspend the rules and give Ordinance #8321 its second and third reading. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher and Gavarone voted yes. Council President Aspacher declared the rules suspended and the motion carried.

Acting Clerk read Ordinance #8321 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2014 and ending December 31, 2014, for second and third reading.

Council Member McOmber moved, Zanfardino seconded to adopt Ordinance #8321. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared the motion carried and Ordinance #8321 adopted.

Acting Clerk read Ordinance #8322 authorizing the Municipal Administrator and the Utilities Director to enter into a contract or contracts with specified vendors for work that may exceed \$50,000 annually for calendar year 2014, for first reading.

Acting Clerk read Ordinance #8323 creating a City-University Relations Commission, for first reading.

Acting Clerk read Ordinance #8324 authorizing Preliminary Legislation for the Ohio Department of Transportation (ODOT) for the resurfacing of US Route 6 from Township Road 133 (Rudolph) to State Route 199, a portion of which is within the City limits, for first reading.

Acting Clerk read Ordinance #8319 authorizing the sale or disposal of miscellaneous transit service vehicles by the Municipal Administrator as no longer necessary for municipal purposes, for second reading.

Acting Clerk read Ordinance #8320 abolishing the current language in Section 33.26 of the Codified Ordinances of the City of Bowling Green, Ohio, regarding Injured Employees and replacing it with a new Section 33.26 entitled Wage Continuation/Injury Leave, for second reading.

Acting Clerk read Resolution #3563 adopting and authorizing an amended Housing Revolving Loan Fund Program Policy and Procedures Manual, for third reading.

Council Member Gordon moved, Zanfardino seconded, to adopt Resolution #3563. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon, and voted yes. Council President Aspacher declared the motion carried and Resolution #3563 adopted.

Council Member Jeffers moved, McOmber seconded, to table Ordinance #8312. On roll call vote, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared the motion carried and Ordinance #8312 tabled.

Acting Clerk read Ordinance #8313 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio purchasing programs for the purpose of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for City purposes, for third reading.

Council President Aspacher moved, Gordon seconded, to adopt Ordinance #8313. On roll call vote, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared the motion carried and Ordinance #8313 adopted.

Acting Clerk read Ordinance #8314 authorizing the Utilities Director to enter into a contract or contracts with MTech Company in Cleveland, Ohio, for the purpose of a new CCTV sewer inspection system to be installed on existing Vehicle #835, without advertising for bids, for third reading.

Council President Aspacher moved, Rowland seconded, to adopt Ordinance #8314. On roll call vote, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared the motion carried and Ordinance #8314 adopted.

Acting Clerk read Ordinance #8315 authorizing the Utilities Director to enter into a contract or contracts with Dueco, Inc., of Waukesha, Wisconsin, for the retrofit of Vehicle #407 to include the purchase and installation of a new Terex C6060 digger derrick tower assembly, without advertising for bids, for third reading.

Council President Aspacher moved, Rowland seconded, to adopt Ordinance #8315. On roll call vote, Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino, voted yes. Council President Aspacher declared the motion carried and Ordinance #8315 adopted.

Acting Clerk read Ordinance #8316 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for alterations to the existing aerations tanks for the addition of biological phosphorus removal mixers at the Water Pollution Control facility.

Council President Aspacher moved, Rowland seconded, to adopt Ordinance #8316. On roll call vote, Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared the motion carried and Ordinance #8316 adopted.

Council Member Rowland moved, Jeffers seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the March 17, 2014 regular meeting of City Council at 8:04 p.m., subject to call.


Michelle Fitzgerald, Acting Clerk of Council


Michael Aspacher, President of Council



March 17, 2014

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of March include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 2,262.62	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 2,262.62
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,833.33	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,833.33
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,094.17	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,094.17
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,166.66	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 4,166.66
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 11,458.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 11,458.33
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 43,919.83	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 43,919.83
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 19,629.17	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 19,629.17

4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 27,055.00	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 27,055.00
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 100,735.58	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 100,735.58
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 31,166.67	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 31,166.67
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 26,366.25	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 26,366.25
Total				\$ 293,520.94	\$ 293,520.94