

RECORD OF PROCEEDINGS

Minutes of

CITY OF BOWLING GREEN CITY COUNCIL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held MONDAY, JANUARY 13, 2014 20

The regular meeting (which was rescheduled from January 6, 2014 due to adverse weather conditions) of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Acting Council President Aspacher. The meeting began with the Pledge of Allegiance. Prior to the start of the regular meeting, Council Members Aspacher, Gavarone, Gordon, McOmber and Rowland were sworn into office by Judge Mark Reddin.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland responded. Council Member Zanfardino was not present. Also present were Mayor Richard Edwards, Municipal Administrator John Fawcett, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Michelle Grigore.

Council Member Jeffers nominated Council Member Aspacher for the position of Council President. Council Member Gordon seconded the nomination. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Motion was carried.

Council Member Rowland nominated Council Member Gordon for the position of President Pro Tem. Council Member Aspacher seconded the motion. Council Member McOmber also nominated Council Member Jeffers for the position of President Pro Tem. Council Member Gavarone seconded the nomination. On roll call vote for the first nomination of Council Member Gordon, Council Members Gordon, Jeffers, Rowland, Zanfardino, and Aspacher voted yes. Council Members McOmber and Gavarone voted no. Council President Aspacher declared motion carried, therefore, there was no need to vote on the second nomination. Council Member Gordon was selected as the President Pro Tem.

Council President Aspacher declared the minutes of the meeting held December 30, 2013 approved as distributed.

CORRESPONDENCE

Clerk noted for the record that copies of the Budget Summary Report for the month of December 2013 was distributed to Council prior to this evening's meeting.

OFFICIAL REPORTS

Mayor Dick Edwards congratulated those Council Members who were sworn into office prior to the start of the meeting.

Mayor Edwards reported that accolades are being heard from throughout the community for the professional work demonstrated by the members of the Public Works staff during the recent snow storm and extreme cold temperatures last week. Mayor Edwards also praised Municipal Administrator John Fawcett and Assistant Municipal Administrator Lori Tretter for keeping him fully aware of weather conditions and measures that were undertaken to deal with the weather related challenges. The Mayor also thanked Public Works Equipment Operator Clayton Baker for allowing him to ride along and experience snow plowing at the peak of the storm.

Mayor Edwards announced that Bowling Green's Black Swamp Arts Festival has been name Best Arts Festival in the state in the January "Best of Ohio" edition of OHIO Magazine. Mayor Edwards noted that Grounds for Thought was name the Best Coffee Shop in the state as well.

The Mayor also noted that the annual Martin Luther King commemoration will be held on Friday, January 17, at 1:30 p.m. at the Wood County Library Atrium and will feature an address by Bowling Green native and resident, Dr. Judith Jackson May.

Municipal Administrator John Fawcett reported on the costs associated with the recent snow storm giving the following statistics:

- 2,354 gallons of fuel were used at a cost of \$8,000;
- 1,193 overtime hours were used at a cost of \$63,690;
- 520 tons of salt were used at a cost of \$18,460
- Damage to equipment at a cost of \$5,800.

Fawcett also reported that the City's efforts on snow emergencies and getting vehicles off designated snow streets are paying off with only one citation and no tows needed in this most recent snow storm. Fawcett indicated that there were 26 tows and 29 citations in the previous snow emergency.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Michelle Grigore noted that a public forum will be held on Monday, January 27, from 6-7 p.m. at the Senior Center to gain public input on the Ridge School park property. Grigore also reported that the City's pool and water park project is one of three finalists for the Grand Award given by the Ohio Parks and Recreation Association. The winner will be announced February 4.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that the insurance claim form from the July storm damage out on Dunbridge Road was received. O'Connell noted that the cost for repairs was \$240,000 and there was a deductible of \$100,000. The City should be receiving a check for \$140,000 towards those costs. O'Connell also reported that two Requests for Qualifications (RFQ) were sent out recently for projects at the Water Treatment Plant and the Water Pollution Control Facility.

Public Works Director Brian Craft reported that two new employees started today in the Public Works Division replacing recently retired employees. Also, Craft reviewed the City's policy regarding mailboxes and snow removal. Craft referred to a brochure that is available in his department or the U.S. Postal Service guidelines also posted on the City's website.

NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced a resolution to cooperate with the Ohio Department of Transportation (ODOT) for the upgrade of traffic signals by adding back-plates, battery backups UPS, and LED street name signs to signalized intersections on SR 64, lying within the City of Bowling Green.

Council Member McOmber, for the Finance Committee, introduced an ordinance authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution amending and adopting changes to the Procurement Manual for the B.G. Transit Program and the Procurement Manual for use with the Housing Revolving Loan Fund and Community Development Block Grant (CDBG) Fund.

COUNCIL COMMITTEE REPORTS

Council Member Jeffers reported that as a member of the Planning, Zoning and Economic Development Committee he is serving on the Steering Committee for the updates to the future land use plan and welcomed input from citizens and fellow Council Members on the process.

LOBBY VISITATIONS

Ron and Sue Neufeld, 1640 Conneaut, addressed Council regarding their mailbox that was knocked down during the snow removal process. The Neufelds noted that this is a recurring problem for them and in the past the City has replaced the mailbox on several occasions. However, this time they are being told that their mailbox was protruding into the setback from the curb and the City would only provide a temporary mailbox. The permanent mailbox would have to be replaced by the homeowner. The Neufelds disagreed with this decision by the Public Works Director wondered what had changed in the City's policy. Public Works Director Brian Craft responded that the policy has been in place for several years and letters were sent to residents several years ago outlining the U.S. Postal Service guidelines and how the City would handle the issue. Craft also said that the information is posted on the City's website. While Council sympathized with the Neufelds situation, they indicated that they supported the City having and following a consistent policy.

READING OF LEGISLATION

Clerk read Resolution #3558 amending and adopting changes to the Procurement Manual for the B.G. Transit Program and the Procurement Manual for use with the Housing Revolving Loan Fund and Community Development Block Grant (CDBG) Fund, for first reading.

Council Member Gordon moved, Rowland seconded, to suspend the rules and give Resolution #3558 its second and third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3558 for second and third reading by number and title only.

Council Member Gordon moved, McOmber seconded, to adopt Resolution #3558. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and Resolution #3558 adopted.

Clerk read Resolution #3559 to cooperate with the Ohio Department of Transportation (ODOT) for the upgrade of traffic signals by adding back-plates, battery backups UPS, and LED street name signs to signalized intersections on SR 64, lying within the City of Bowling Green, for first reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Resolution #3559 its second and third reading. On roll call vote, Council Members Rowland, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Resolution #3559 for second and third reading by number and title only.

Council Member McOmber moved, Gordon seconded, to adopt Resolution #3559. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, and Rowland voted yes. Council President Aspacher declared motion carried, and Resolution #3559 adopted.

Clerk read Ordinance #8304 authorizing an agreement between the City of Bowling Green, Ohio, and the Wood County Regional Airport Authority, for first reading.

Clerk read Ordinance #8298 accepting easements for utility purposes from Donald Jorgensen and Arthur E. Carr and Nancy A. Carr, for third reading.

Council Member Aspacher moved, McOmber seconded, to adopt Ordinance #8298. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, and Aspacher voted yes. Council President Aspacher declared motion carried, and Ordinance #8298 adopted.

Clerk read Ordinance #8299 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design, equipment and construction of the membrane/RO reservoir pump station, for third reading.

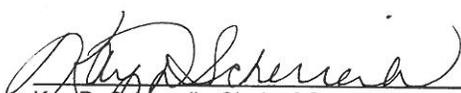
Council Member Aspacher moved, Jeffers seconded, to adopt Ordinance #8299. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8299 adopted.

Clerk read Ordinance #8300 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the construction of the membrane/RO reservoir pump station, for third reading.

Council Member Aspacher moved, Gordon seconded, to adopt Ordinance #8300. On roll call vote, Council Members Jeffers, McOmber, Rowland, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and Ordinance #8300 adopted.

Council Member Jeffers moved, Rowland seconded, to excuse Council Member Zanfardino from this evening's meeting. On unanimous voice vote, Council President Aspacher declared motion carried.

Council Member Rowland moved, Gordon seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the January 13, 2014 regular meeting of the City Council at 8:00 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council