

Held

**TUESDAY, FEBRUARY 18, 2014**

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Aspacher. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator John Fawcett, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, Planning Director Heather Saylor, and Parks and Recreation Director Michelle Grigore.

Council Member Jeffers moved, Zanfardino seconded, to approve the minutes of the regular meeting held February 3, 2014 as distributed. Council President Aspacher declared motion carried.

### CORRESPONDENCE

Clerk noted that a listing of budget transfers for the month of February was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member McOmber moved, Gordon seconded, to approve the transfers as presented. On unanimous voice vote, Council President Aspacher declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk noted for the record that copies of the Budget Summary Report for the month of January 2014 was distributed to Council prior to this evening's meeting.

### OFFICIAL REPORTS

Mayor Dick Edwards reported that he conducted two ribbon cutting ceremonies recently at Main Street Antiques and the re-opening of Wendy's on South Main Street. Mayor Edwards also noted that he had the opportunity to attend an Open House held by the University yesterday and reported that it was very well attended.

Municipal Administrator John Fawcett requested that Council go into Executive Session at the end of this evening's meeting to discuss labor negotiations.

Planning Director Heather Saylor had no report.

Parks and Recreation Director Michelle Grigore reported that the City recently received a first place award from the Ohio Parks & Recreation Association for the BG Water Park project. Grigore also noted that a public forum regarding the former Ridge Street school property will be held this Thursday from 6-7 p.m. at the Senior Center.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell answered questions from Council Members regarding legislation on tonight's agenda regarding AMP's Demand Response Program noting that this program largely affected industrial users.

Public Works Director Brian Craft updated Council on the City's current salt supplies and gave the following statistics:

- Recycling collection in 2013 amounted to 770 tons which is 16% higher than 2012;
- Refuse collection taken to the landfill in 2013 amounted to 4820 tons, up just 9 tons from 2012.

Council Member Gavarone commented that she has heard from several residents who have taken the time to make positive comments to her about the City's snow removal efforts.

### NEW LEGISLATION

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee, introduced an ordinance providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2014 and ending December 31, 2014.

Council Member Jeffers, for the Planning, Zoning and Economic Development Committee, introduced an ordinance amending the Zoning District Map of the City of Bowling Green, Ohio, for the approximately 37.3388 acres of land located at 950 West Wooster Street, 960 West Wooster Street, 1037 Conneaut Avenue, 947 Conneaut Avenue, and 937 Conneaut Avenue from S-3 Planned Institutional and R-2 Single Family Residential to I-1 Institutional zoning.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to enter into a contract or contracts with MTech Company in Cleveland, Ohio, for the purchase of a new CCTV sewer inspection system to be installed on existing Vehicle #835, without advertising for bids.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to enter into a contract or contracts with Dueco, Inc., of Waukesha, Wisconsin, for the retrofit of Vehicle #407 to include the purchase and installation of a new Terex C6060 digger derrick tower assembly, without advertising for bids.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for alterations to the existing aerations tanks for the addition of biological phosphorous removal mixers at the Water Pollution Control Facility.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to sign a contract to participate in the AMP Demand Response Program, and declaring an emergency.

Council Member Gordon, for the Community Improvement Committee, introduced a resolution adopting and authorizing an amended Housing Revolving Loan Fund Program Policy & Procedures Manual.

Council Member Gavarone, for the Public Lands and Buildings Committee, introduced an ordinance authorizing the sale of the former Ridge Street School property generally known as 225 Ridge Street for the sum of \$1.00, including certain conditions with respect to said sale, and declaring an emergency.

### COUNCIL COMMITTEE REPORTS

There were no Council Committee reports.

### LOBBY VISITATIONS

Judy Ennis, Sandy Milligan and Mark Remeis, representatives from the Future Land Use Steering Committee, gave Council a brief update on the committee's progress thus far on the Master Plan update.

The following two citizens addressed City Council regarding the proposed legislation regarding AMP's Demand Response Program:

- Neocles Leontis – 119 N. Summit Street
- Sarah Cohen – 438 S. Grove Street

Wendy Manning, 955 W. Wooster Street, addressed City Council regarding the proposed rezoning of the Wood County Hospital property. Ms. Manning indicated that she would like to see the hospital retain its current zoning classification. She was informed that a public hearing will be scheduled for this proposed zoning change, and at that time all citizens will have the opportunity to be heard.

### READING OF LEGISLATION

Clerk read Resolution #3563 adopting and authorizing an amended Housing Revolving Loan Fund Program Policy & Procedures Manual, for first reading.

Clerk read Ordinance #8311 providing supplemental appropriations for the current expenses and other expenditures of the City of Bowling Green, Ohio, during the fiscal year beginning January 1, 2014 and ending December 31, 2014, for first reading.

Council Member McOmber moved, Rowland seconded, to suspend the rules and give Ordinance #8311 its second and third reading. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8311 for second and third reading by number and title only.

Council Member McOmber moved, Gordon seconded, to adopt Ordinance #8311. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried, and Ordinance #8311 adopted.

Clerk read Ordinance #8312 amending the Zoning District Map of the City of Bowling Green, Ohio, for the approximately 37.3388 acres of land located at 950 West Wooster Street, 960 West Wooster Street, 1037 Conneaut Avenue, 947 Conneaut Avenue, and 937 Conneaut Avenue from S-3 Planned Institutional and R-2 Single Family Residential to I-1 Institutional zoning, for first reading.

Council Member Jeffers announced that a public hearing will be held for Ordinance #8312 on Monday, April 7, 2014, at 6:00 p.m. in the Council Chamber.

Clerk read Ordinance #8313 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts and/or participate in State of Ohio purchasing programs for the purchase of vehicles and equipment as well as the trade-in or outright sale of vehicles and equipment being replaced and/or no longer needed for municipal purposes, for first reading.

Clerk read Ordinance #8314 authorizing the Utilities Director to enter into a contract or contracts with MTEch Company in Cleveland, Ohio, for the purchase of a new CCTV sewer inspection system to be installed on existing Vehicle #835, without advertising for bids, for first reading.

Clerk read Ordinance #8315 authorizing the Utilities Director to enter into a contract or contracts with Dueco, Inc., of Waukesha, Wisconsin, for the retrofit of Vehicle #407 to include the purchase and installation of a new Terex C6060 digger derrick tower assembly, without advertising for bids, for first reading.

Clerk read Ordinance #8316 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for alterations to the existing aerations tanks for the addition of biological phosphorous removal mixers at the Water Pollution Control Facility, for first reading.

Clerk read Ordinance #8317 authorizing the Utilities Director to sign a contract to participate in the AMP Demand Response Program, and declaring an emergency, for first reading.

Council Member Aspacher moved, Rowland seconded, to suspend the rules and give Ordinance #8317 its second and third reading. On roll call vote, Council Members Jeffers, McOmber, Rowland, Zanfardino, Aspacher, Gavarone, and Gordon voted yes. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8317 for second and third reading by number and title only.

Council Member Aspacher moved, Gordon seconded, to adopt the emergency clause for Ordinance #8317. On roll call vote, Council Members McOmber, Rowland, Zanfardino, Aspacher, Gavarone, Gordon, and Jeffers voted yes. Council President Aspacher declared motion carried, and the emergency clause adopted.

Council Member Aspacher moved, Zanfardino seconded, to adopt Ordinance #8317. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gavarone, Gordon, Jeffers, and McOmber voted yes. Council President Aspacher declared motion carried, and Ordinance #8317 adopted.

Clerk read Ordinance #8318 authorizing the sale of the former Ridge Street School property generally known as 225 Ridge Street for the sum of \$1.00, including certain conditions with respect to said sale, and declaring an emergency, for first reading.

Council Member Gavarone moved, Jeffers seconded, to suspend the rules and give Ordinance #8318 its second reading. On roll call vote, Council Members Zanfardino, Aspacher, Gavarone, Jeffers, McOmber, and Rowland voted yes. Council Member Gordon voted no. Council President Aspacher declared motion carried, and rules suspended.

Clerk read Ordinance #8318 for second reading by number and title only.

Clerk read Resolution #3560 authorizing the Mayor of the City of Bowling Green, Ohio, to file an annual application and execute a contract upon grant application approval under the Community Development Block Grant: Entitlement Program as authorized by the Housing and Community Development Act of 1974, as amended, for second reading.

Clerk read Resolution #3561 adopting and authorizing an amended Community Development Block Grant (CDBG) Housing Policy & Procedures Manual, for second reading.

Clerk read Resolution #3562 adopting the Bowling Green Fire Division Standards of Cover for 2014, for second reading.

Clerk read Ordinance #8307 authorizing the Municipal Administrator to participate in the State of Ohio Department of Transportation sodium chloride (rock salt) purchase agreement for the 2014-2015 winter season, for second reading.

Clerk read Ordinance #8308 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for the cleaning of uniforms for the Department of Safety, for second reading.

Clerk read Ordinance #8309 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for the construction of a multi-purpose connector trail to unite the Black Swamp Preserve and the Slippery Elm Trail, and declaring an emergency, for second reading.

Clerk read Ordinance #8310 authorizing the Utilities Director to accept easements for utility and right-of-way purposes from Linda S. Hanna and Harold M. Hanna, for second reading.

Clerk read Ordinance #8305 authorizing the Municipal Administrator to advertise for bids and enter into a contract or contracts for sidewalk improvements, pavement striping, deicing salt, and improving streets, alleys, and other public ways in the City of Bowling Green, Ohio, for third reading.

Council Member McOmber moved, Rowland seconded, to adopt Ordinance #8305. On roll call vote, Council Members Aspacher, Gavarone, Gordon, Jeffers, McOmber, Rowland, and Zanfardino voted yes. Council President Aspacher declared motion carried, and Ordinance #8305 adopted.

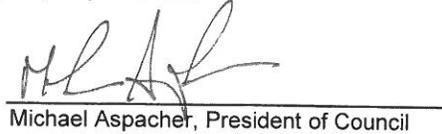
Council Member McOmber moved, Jeffers seconded, to move Council into Executive Session at 7:51 p.m. for the purpose of discussion labor negotiations. On roll call vote, Council Members Gavarone, Gordon, Jeffers, McOmber, Rowland, Zanfardino, and Aspacher voted yes. Council President Aspacher declared motion carried.

Council Member Zanfardino moved, Rowland seconded, to move Council out of Executive Session at 9:10 p.m. On roll call vote, Council Members Gordon, Jeffers, McOmber, Rowland, Zanfardino, Aspacher, and Gavarone voted yes. Council President Aspacher declared motion carried.

Council Member Gordon moved, Zanfardino seconded, to adjourn. On unanimous voice vote, Council President Aspacher adjourned the February 18, 2014 regular meeting of the City Council at 9:11 p.m., subject to call.



Kay D. Scherrek, Clerk of Council



Michael Aspacher, President of Council



February 18, 2014

TO: Bowling Green City Council  
 FROM: Brian Bushong, Finance Director

Transfers requested for the month of February include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 3,932.42	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 3,932.42
1010	190	92300	General, Miscellaneous, Transfer To Debt Service	\$ 16,833.33	
3025	000	69410	Debt Service, Revenue, Transfer From General		\$ 16,833.33
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,094.17	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,094.17
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,166.66	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 4,166.66
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 11,458.33	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 11,458.33
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 43,919.83	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 43,919.83
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 19,629.17	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 19,629.17

4055	710	92300	Aquatic Facility Capital Improvement, Recreation Department, Transfer To Debt Service	\$ 27,055.00	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 27,055.00
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 100,735.58	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 100,735.58
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 31,166.67	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 31,166.67
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 26,366.25	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 26,366.25
<b>Total</b>				<b>\$ 295,190.74</b>	<b>\$ 295,190.74</b>