

Held

MONDAY, DECEMBER 16, 2013

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The regular meeting of the Bowling Green City Council, held in the Council Chamber, 304 North Church Street, Bowling Green, Ohio was called to order at 7:00 p.m. by Council President Zanfardino. The meeting began with the Pledge of Allegiance.

On roll call, Council Members Aspacher, Gordon, Jeffers, McOmber, Piasecki, Rowland and Zanfardino responded. Also present were Mayor Richard Edwards, Municipal Administrator John Fawcett, City Attorney Michael Marsh, Public Works Director Brian Craft, Utilities Director Brian O'Connell, and Planning Director Heather Saylor. Parks and Recreation Director Michelle Grigore was not present.

Council President Zanfardino declared the minutes of the meeting held November 18, 2013 approved as distributed.

#### **CORRESPONDENCE**

Clerk noted that a listing of budget transfers for the month of December was received from Finance Director Brian Bushong and distributed to Council prior to the meeting for approval. Council Member Jeffers moved, Piasecki seconded, to approve the transfers as presented. On unanimous voice vote, Council President Zanfardino declared motion carried. A copy of the transfers is attached and made a part of these minutes.

Clerk noted for the record that copies of the Budget Summary Report for the month of November 2013 was distributed to Council prior to this evening's meeting.

#### **OFFICIAL REPORTS**

Mayor Dick Edwards discussed the snow emergency that was declared over the weekend and praised the work of Public Works employees in getting the streets cleared of the snow. Mayor Edwards also expressed his best holiday wishes to the members of Council and the Administration.

Municipal Administrator John Fawcett had no report.

Planning Director Heather Saylor reported to Council that a consultant has been hired to perform the update to the Future Land Use section of the City's Comprehensive Master Plan and that a diverse Steering Committee has been established to work with the consultant.

Parks & Recreation Director Michelle Grigore was not present.

City Attorney Michael Marsh had no report.

Utilities Director Brian O'Connell reported that a special meeting of the Board of Public Utilities will be held on Wednesday, December 18, at 4:30 p.m. in the Council Chamber to discuss the electric rate plan.

Public Works Director Brian Craft reported that curbside leaf collection has been completed just in time for the first snow emergency of the season.

#### **NEW LEGISLATION**

The following new legislation was recommended by the Administration and presented to Council for introduction:

Council Member McOmber, for the Finance Committee introduced a resolution transferring previously appropriated funds.

Council Member McOmer, for the Finance Committee introduced an ordinance to provide appropriations for the expenses and other expenditures of the City of Bowling Green, Ohio, for the fiscal year beginning January 1, 2014 and ending December 31, 2014.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance accepting easements for utility purposes from Donald Jorgensen and Arthur E. Carr and Nancy A. Carr, and declaring an emergency.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design, equipment and construction of the membrane/RO reservoir pump station.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the construction of the membrane/RO reservoir pump station.

Council Member Aspacher, for the Public Utilities Committee, introduced an ordinance authorizing the Utilities Director to issue payment to Toledo Edison for mutual aid assistance during July 2013, and declaring an emergency.

#### **COUNCIL COMMITTEE REPORTS**

There were no Council Committee reports.

#### **LOBBY VISITATIONS**

Connie Cadwallader, 874 Ferndale Court, addressed Council regarding her concerns about road conditions on North Grove Street pointing out that it is in need of repaving. Public Works Director responded that there is currently a sewer project in the works for 2014 followed by the repair of the street.

#### **READING OF LEGISLATION**

Clerk read Resolution #3556 transferring previously appropriated funds, for first reading.

Council Member McOmer moved, Aspacher seconded, to suspend the rules and give Resolution #3556 its second and third readings. On roll call vote, Council Members Gordon, Jeffers, McOmer, Piasecki, Rowland, Zanfardino, and Aspacher voted yes. Council President Zanfardino declared motion carried, and the rules suspended.

Clerk read Resolution #3556 for second and third reading by number and title only.

Council Member McOmer moved, Piasecki seconded, to adopt Resolution #3556. On roll call vote, Council Members Jeffers, McOmer, Piasecki, Rowland, Zanfardino, Aspacher, and Gordon voted yes. Council President Zanfardino declared motion carried, and Resolution #3556 adopted.

Clerk read Ordinance #8297 to provide appropriations for the expenses and other expenditures of the City of Bowling Green, Ohio, for the fiscal year beginning January 1, 2014 and ending December 31, 2014, for first reading.

Council Member McOmer moved, Aspacher seconded, to suspend the rules and give Ordinance #8297 its second reading. On roll call vote, Council Members McOmer, Piasecki, Rowland, Zanfardino, Aspacher, Gordon, and Jeffers voted yes. Council President Zanfardino declared motion carried, and rules suspended.

Clerk read Ordinance #8297 for second reading by number and title only.

Clerk read Ordinance #8298 accepting easements for utility purposes from Donald Jorgensen and Arthur E. Carr and Nancy A. Carr, for first reading.

Clerk read Ordinance #8299 authorizing the Utilities Director to apply for a loan and execute an agreement with the Ohio EPA/Ohio Water Development Authority for Water Supply Revolving Loan Account funding for the design, equipment and construction of the membrane/RO reservoir pump station, for first.

Clerk read Ordinance #8300 authorizing the Utilities Director to advertise for bids and enter into a contract or contracts for the construction of the membrane/RO reservoir pump station, for first reading.

Clerk read Ordinance #8301 authorizing the Utilities Director to issue payment to Toledo Edison for mutual aid assistance during July 2013, and declaring an emergency, for first reading.

Council Member Aspacher moved, Gordon seconded, to suspend the rules and give Ordinance #8301 its second and third reading. On roll call vote, Council Members Piasecki, Rowland, Zanfardino, Aspacher, Gordon, Jeffers, and McOmber voted yes. Council President Zanfardino declared motion carried, and rules suspended.

Clerk read Ordinance #8301 for second and third reading by number and title only.

Council Member Aspacher moved, Jeffers seconded, to adopt the emergency clause for Ordinance #8301. On roll call vote, Council Members Rowland, Zanfardino, Aspacher, Gordon, Jeffers, McOmber, and Piasecki voted yes. Council President Zanfardino declared motion carried, and the emergency clause adopted.

Council Member Aspacher moved, McOmber seconded, to adopt Ordinance #8301. On roll call vote, Council Members Zanfardino, Aspacher, Gordon, Jeffers, McOmber, Piasecki, and Rowland voted yes. Council President Zanfardino declared motion carried, and Ordinance #8301 adopted.

Clerk read Resolution #3555 adopting the Bowling Green Fire Division 5-Year Strategic Plan, for second reading.

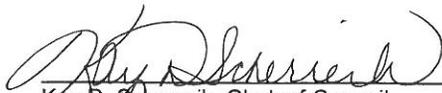
Clerk read Ordinance #8293 authorizing the Municipal Administrator and the Utilities Director to seek qualifications and/or advertise for bids and enter into a contract or contracts for design, engineering, right-of-way acquisition, construction, and other services relating to the resurfacing of West Poe Road, for second reading.

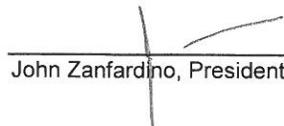
Clerk read Ordinance #8294 dedicating certain property recently acquired from Robert W. Maurer, et al, for right-of-way purposes, for second reading.

Clerk read Ordinance #8295 accepting annexation of approximately 2.409 acres of land in Plain Township, Wood County, Ohio, from David A. Knauss, et al, petitioners, for second reading.

Clerk read Ordinance 8296 establishing interim zoning of B-2 General Commercial zoning for the property located at the northwest corner of North Main Street and Newton Road and recently annexed to the City, for second reading.

Council Member Piasecki moved, Aspacher seconded, to adjourn. On unanimous voice vote, Council President Zanfardino adjourned the December 16, 2013 regular meeting of the City Council at 7:20 p.m., subject to call.

  
Kay D. Scherrek, Clerk of Council

  
John Zanfardino, President of Council



December 16, 2013

TO: Bowling Green City Council

FROM: Brian Bushong, Finance Director

Transfers requested for the month of December include:

Fund	Dept.	Account	Description	From	To
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 3,366.42	
2021	000	69410	ODOT Transportation Grant (Taxi), Revenue, Transfer From General		\$ 3,366.42
1010	190	92400	General, Miscellaneous, Transfer To Capital Projects	\$ 3,333.33	
4030	000	69410	Green Space Acquisition Fund, Revenue, Transfer From General		\$ 3,333.33
1010	190	92200	General, Miscellaneous, Transfer To Special Revenue	\$ 4,166.66	
2007	000	69410	Payroll Stabilization, Revenue, Transfer From General		\$ 4,166.66
2078	170	92300	Municipal Court Special Projects, Municipal Court, Transfer To Debt Service	\$ 6,833.33	
3025	000	69420	Debt Service, Revenue, Transfer From Special Revenue		\$ 6,833.33
4018	810	92400	Capital Improvement, Capital Improvement, Transfer To Capital Projects	\$ 3,125.00	
4005	000	69440	Equipment Capital Reserve, Revenue, Transfer From Capital Projects		\$ 3,125.00
4018	810	92300	Capital Improvement, Capital Improvement, Transfer To Debt Service	\$ 37,543.75	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 37,543.75
4029	423	92300	Street Repair, Street Repair, Transfer To Debt Service	\$ 13,433.33	
3025	000	69440	Debt Service, Revenue, Transfer From Capital Projects		\$ 13,433.33
4029	423	92400	Street Repair, Street Repair, Transfer To Capital Projects	\$ 10,416.66	
4015	000	69440	Roadway Capital Reserve, Revenue, Transfer From Capital Projects		\$ 10,416.66

4017	810	92400	Sewer and Water Capital Improvements, Capital Improvement, Transfer To Capital Projects	\$ 621,702.04	
4029	000	69440	Street Repair, Revenue, Transfer From Capital Projects		\$ 621,702.04
5111	651	92500	Electric Revenue, Administrative and General, Transfer To Enterprise	\$ 263,231.50	
5112	000	69450	Electric Capital Reserve, Revenue, Transfer From Enterprise		\$ 263,231.50
5221	651	92500	Water Revenue, Administrative and General, Transfer To Enterprise	\$ 26,241.63	
5222	000	69450	Water Capital Reserve, Revenue, Transfer From Enterprise		\$ 26,241.63
5331	651	92500	Sewer Revenue, Administrative and General, Transfer To Enterprise	\$ 7,741.63	
5332	000	69450	Sewer Capital Reserve, Revenue, Transfer From Enterprise		\$ 7,741.63
<b>Total</b>				<b>\$1,001,135.28</b>	<b>\$1,001,135.28</b>