POSITION TITLE: AUTO MECHANIC
DEPARTMENT: PUBLIC WORKS

CITY OF BOWLING GREEN

REPORTING RELATIONSHIPS

<table>
<thead>
<tr>
<th>Auto Mechanic Supervisor</th>
<th>Direct Reports by Title:</th>
<th>None</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Reports To</td>
<td>Direct: 0</td>
<td>Indirect: 0</td>
</tr>
</tbody>
</table>

POSITION FUNCTION

This position is responsible for the upkeep and repair of Public Works and other City vehicles.

JOB RESPONSIBILITIES

- Troubleshoot vehicles in need of repair
- Order/purchase repair parts and supplies
- Install vehicle repair components
- Research new repair equipment and supply information for its purchase
- Design and fabricate equipment
- Performs other related duties as assigned.

PHYSICAL REQUIREMENTS

Job requires incumbent to sit, talk/hear, reach with hands and arms, and use hands to finger, handle or feel. Occasionally to stoop, kneel, crouch or crawl and to lift up to fifty pounds.
**EXPERIENCE AND/OR EDUCATIONAL REQUIREMENTS**

High school diploma or equivalent; Commercial Driver’s License (Class B); five to seven year’s related experience; or any combination of education, training and work experience which provides the required skill sets to perform the essential functions of the job.

The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This Position Description is intended to identify and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all of the duties that may ever be required of such an employee, or be used to limit the nature and extent of assignments such individuals may be given.

Completed by Resource Management Strategies, Inc. (RMS) on July 3, 1999. This position Description is based on a Position Analysis Questionnaire (PAQ) completed by the incumbent.