



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, March 28, 2022, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Andy Wagner, Secretary, Board of Public Utilities;
Trevor Jessee, Member, Board of Public Utilities;
Brett Pogan, Member, Board of Public Utilities;
Rick Zuzik, Member, Board of Public Utilities;
Brian O'Connell, Director of Public Infrastructure/Director of Utilities;
Jim Odneal, Assistant Utilities Director;
John Stewart, Superintendent, Electric Division;
Mike Fields, Superintendent, Water Supply Division;
Mike Johnson, Superintendent, Water Distribution & Wastewater Collection Division;
John Bella, Assistant Superintendent, Water Pollution Control Division;
Jackie Spangenberg, Utilities Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Amanda Gamby, Sustainability Coordinator;
Dana Pinkert, Finance Director;
Kati Thompson, Bowling Green Economic Development;
Bill Herald, Member, City Council;
Joey Boston, Efficiency Smart;
Sean Clement, Efficiency Smart;
Steve Dupee, AMP; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. All five Board Members were present.

I. Approval of Minutes

Ms. Newlove requested the approval of the minutes from the regular March 14, 2022, Board of Public Utilities meeting.

Mr. Jessee moved to approve the minutes from the March 14, 2022, Board of Public Utilities meeting. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

A. Efficiency Smart Update

Mr. Sean Clement from Efficiency Smart gave the Board an update on the Efficiency Smart Program.

B. WPC Poe/Mercer Pump Station Odor Control

Mr. O'Connell requested the Board's approval to advertise for engineering qualifications and enter into a contract(s) for engineering services for odor control improvements at the Poe/Mercer Pump Station.

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract(s) for the construction of odor control improvements at the Poe/Mercer Pump Station.

This will improve the air quality around the pump station and eliminate the nuisance odors.

Mr. Wagner moved to approve Resolution 03-2022-04 authorizing the Utilities Director to complete Odor Control Improvements at the Poe/Mercer Pump Station. Mr. Pogan seconded the motion. On voice vote, the motion carried unanimously.

C. WTP Flocculation Tank and Sedimentation Basin Repairs

Mr. O'Connell requested the Board's approval to advertise for bids and enter into a contract(s) for the repairs to the Flocculation Tank and the Sedimentation Basin at the Water Treatment Plant.

The Flocculation Tank and Sedimentation Basin are experiencing cracking and spalling of the concrete structure. The OEPA has directed the City to perform the necessary repairs to the structures.

Mr. Wagner moved to approve Resolution 03-2022-05 authorizing the Utilities Director to perform repairs to the Flocculation Tank and Sedimentation Basin at the Water Treatment Plant. Mr. Jessee seconded the motion. On voice vote, the motion carried unanimously.

IV. Utilities Management Reports

A. Assistant Utilities Director

Mr. Odneal reported he continues to meet with key accounts and is working on an OEPA grant application for lead service identification.

B. Electric Division

Mr. Stewart reported the crews are digging at the new round-a-bout and are finishing work at the Water Pollution Control.

C. Water Supply Division - No Report

D. Water Distribution & Wastewater Collection Division - No Report

E. Water Pollution Control Division

Mr. Bella reported there was a blower failure at the plant and a temporary one has been brought on site. The electric division assisted with the hookup of the temporary blower.

F. Utilities Business Office - No Report

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator - No Report

C. City Attorney - Absent

D. City Engineer - Absent

E. Sustainability Coordinator

Ms. Gamby reported the Stormwater Plan is under final review and will be submitted by Friday, April 1st.

VI. Council Member Reports

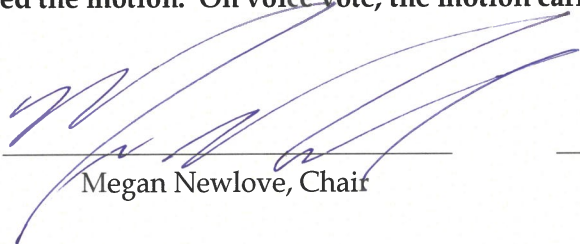
VII. Board Member Reports

VIII. New Business

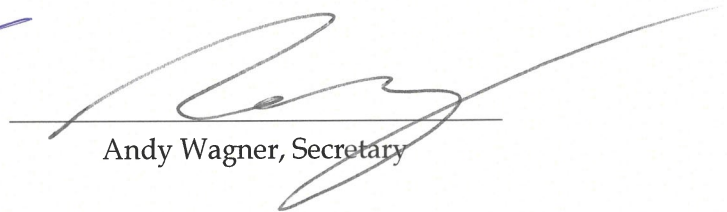
IX. Unfinished Business

X. Adjournment

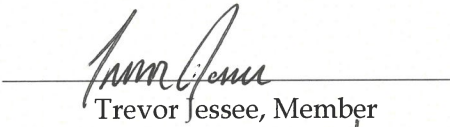
Mr. Pogan moved to adjourn the Board of Public Utilities meeting at 5:51 p.m. Mr. Wagner seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chair



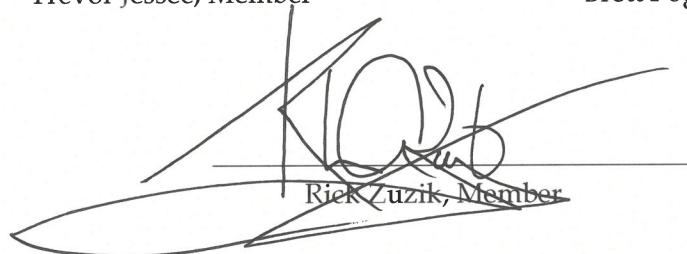
Andy Wagner, Secretary



Trevor Jessee, Member



Brett Pogan, Member



Rick Zuzik, Member