



**UTILITIES DEPARTMENT
CITY OF BOWLING GREEN**

The Bowling Green Board of Public Utilities met in regular session on Monday, February 14, 2022, at 5:00 p.m. in the Council Chambers, Third Floor, City Administrative Services Building, Bowling Green, Ohio. Those in attendance were:

Megan Newlove, Chair, Board of Public Utilities;
Andy Wagner, Secretary, Board of Public Utilities;
Rick Zuzik, Member, Board of Public Utilities;
Brian O'Connell, Director of Public Infrastructure/Director of Utilities;
Jim Odneal, Assistant Director of Utilities;
Mike Fields, Superintendent, Water Supply Division;
Mick Murray, Asst. Superintendent, Water Dist. & Wastewater Collection Division;
Doug Clark, Superintendent, Water Pollution Control Division;
John Stewart, Superintendent, Electric Division;
Jackie Spangenberg, Utilities Business Office Manager/Deputy Finance Director;
Mike Aspacher, Mayor;
Lori Tretter, Municipal Administrator;
Joe Fawcett, Assistant Municipal Administrator;
Amanda Gamby, Sustainability Coordinator;
Bill Herald, Member, City Council; and
Jan Larson McLaughlin, BG Independent News

The meeting began with the Pledge of Allegiance. Three Board Members were present.

I. Approval of Minutes

Ms. Newlove requested the approval of the minutes from the regular December 13, 2021, Board of Public Utilities meeting.

Mr. Wagner moved to approve the minutes from the December 13, 2021, Board of Public Utilities meeting. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

II. Lobby Visitation

III. Utilities Director Report

Mr. O'Connell introduced Jim Odneal as the new Assistant Director of Utilities.

A. FAS71 Power Cost Reconciliation

Mr. O'Connell requested the Board's approval to collect the 2021 under-recovered power supply costs through the Power Cost Adjustment at the rate of \$167,015.10 per month beginning with the March billing cycle and ending with the December billing cycle in the current fiscal year.

Mr. Wagner moved to approve Resolution 02-2022-01 determining under-recovered power supply costs for the previous fiscal year and establishing a recovery schedule. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

B. Water Treatment Plant - Reverse Osmosis Membrane Replacement

Mr. O'Connell requested the Board's approval to enter into a contract with Toray Membrane USA, Inc. without advertising for the purchase of replacement RO Membranes and to advertise for bids and enter into a contract for the installation of the RO Membranes at the Water Treatment Plant.

Mr. Wagner moved to approve Resolution 02-2022-02 authorizing the Utilities Director to enter into a contract with Toray Membrane USA, Inc. for the purchase of replacement reverse osmosis membranes and to advertise for bids and enter into a contract for the installation of the reverse osmosis membranes at the Water Treatment Plant. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

C. Electronic Bill Presentation and Payment Services

Mr. O'Connell requested the Board's approval to enter into an agreement with Invoice Cloud, Inc. for electronic bill presentation and payment services which will improve our ability to serve customers with billing and payment options.

Mr. Wagner moved to approve Resolution 02-2022-03 authorizing the Utilities Director to enter into an agreement with Invoice Cloud, Inc. for electronic bill presentation and payment services. Mr. Zuzik seconded the motion. On voice vote, the motion carried unanimously.

IV. Superintendent Reports

A. Water Treatment Supply - No Report

B. Water Distribution & Wastewater Collection Division

Mr. Murray reported the sewer division has been working in the golf course replacing a City sewer and cleaning catch basins and the water division has been performing maintenance.

C. Water Pollution Control Division

Mr. Clark reported the Aeration and Biosolids Improvements project is moving along. We have received notice from OEPA regarding the NPDES permit renewal.

D. Electric Division

Mr. Stewart reported the crews have been working at the AMPT Bellard Substation project.

E. Utilities Business Office - No Report

V. Official Reports

A. Mayor - No Report

B. Municipal Administrator

Ms. Tretter reported that construction has begun for the new city building.

C. City Attorney - Absent

D. City Engineer - Absent

E. Sustainability Coordinator

Ms. Gamby reported staff is in the final steps of the annual Stormwater Report.

VI. Council Member Reports

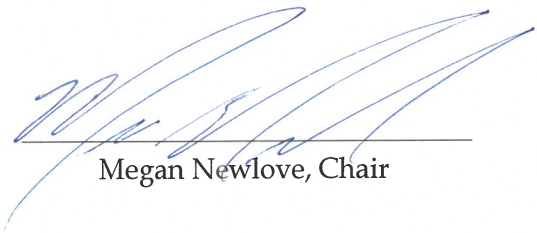
VII. Board Member Reports

VIII. New Business

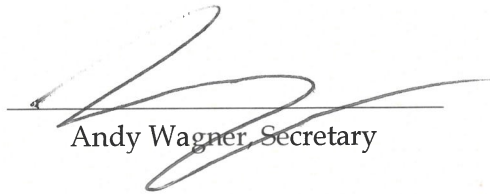
IX. Unfinished Business

X. Adjournment

Mr. Wagner moved to adjourn the Board of Public Utilities meeting at 5:42 p.m. Mr. Kuzik seconded the motion. On voice vote, the motion carried unanimously.



Megan Newlove, Chair



Andy Wagner, Secretary

ABSENT

ABSENT

Brett Pogan, Member

Trevor Jessee, Member



Rick Zuzik, Member