

# APPLICATION for ZONING CERTIFICATE CITY of BOWLING GREEN, OHIO

**(PLEASE PRINT or TYPE INFORMATION)**

<b>Property Owner:</b> Name _____ Address _____	<b>Project Location:</b> Address _____ Lot Number _____
Contractor _____ Contractor's Address _____	

<b>Present Use (Check Box):</b> <input type="checkbox"/> Single-Family <input type="checkbox"/> Two-Family <input type="checkbox"/> Multi-Family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Non-Conforming Use <input type="checkbox"/> Other (Specify: _____)	<b>Proposed Use (Check Box):</b> <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition (including deck) <input type="checkbox"/> Additional Units (#) _____ <input type="checkbox"/> Alteration <input type="checkbox"/> Change in Roof Pitch <input type="checkbox"/> Sign(s) <input type="checkbox"/> New Construction <input type="checkbox"/> Other (Specify: _____)	<input type="checkbox"/> Conditional Use <input type="checkbox"/> Patio <input type="checkbox"/> Driveway/Parking <input type="checkbox"/> Home Occupation <input type="checkbox"/> Change-in-Use <input type="checkbox"/> Fence (Height: __) <input type="checkbox"/> Swimming Pool <input type="checkbox"/> In-ground <input type="checkbox"/> Above-ground
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**SIGNATURE REQUIRED ON BACK**

**THIS BOX IS FOR OFFICE USE ONLY**

Zoning District \_\_\_\_\_

**DEPARTMENTAL REVIEWS**

DATE OF APPLICATION \_\_\_\_\_ FEE \$ \_\_\_\_\_ PERMIT NUMBER \_\_\_\_\_

**REMARKS:** Cash    Check # \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CITY ENGINEER _____	DATE _____
PUBLIC WORKS DIRECTOR _____	DATE _____
ELECTRIC SUPERINTENDENT _____	DATE _____
UTILITIES DIRECTOR _____	DATE _____
FIRE DIVISION _____	DATE _____

**CONDITIONS OF ISSUANCE:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

DATE ISSUED _____	SIGNATURE _____
<b>DATE DENIED</b> _____	TITLE _____

**By signing below, the applicant has read, understands and agrees to the following:**

**1) The Planning Department will have access to the property for on-site inspections prior to, during, and after construction.**

**2) There may be deed restrictions on the property that differ from the City of Bowling Green Zoning Regulations. You are responsible for checking your deed and ensuring that any proposed project meets any restrictions that may be in effect.**

**3) There may be utility and/or ditch easements upon my property. You are responsible for knowing if such easements exist. (Easement information is available in the Wood County Recorder's Office).**

**4) Any fence, structure or planting placed within a utility and/or ditch easement may be subject to damage or removal at the property owner's expense in the event that the utility company requires access.**

**5) The City of Bowling Green has no responsibility for the correct placement of a fence on the applicant's property or misplaced on the neighbors property. Property Owner is responsible for accurate location of property lines.**

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For single or 2-family dwellings: Attach one (1) copy of a scale drawing showing the lot(s), the existing structure(s), and the proposed improvements with heights to the peak of the roof and the number of floors (including basements), with the accurate dimensions to the lot lines. **For plans of five (5) acres or less the scale shall be not less than 1"=20'.**

For all other uses: Attach five (5) copies of a scale drawing showing the lot(s), the existing structure(s), and the proposed improvements with heights to the peak of the roof and the number of floors (including basements), with the accurate dimensions to the lot lines. **For plans of more than five (5) acres the scale shall be not less than 1"=40'.**

**The drawing must show all Right-of-Way lines, lot lines, driveways and off-street parking areas.** All applications must comply with Section 150.103 of the Code of Ordinances. No application can be approved that does not comply with this Section.

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**I HEREBY DECLARE AND AFFIRM THAT ALL OF THE INFORMATION ABOVE AND ATTACHED IS TRUE AND CORRECT. ALL USE OF THE PROPERTY WILL BE AS CERTIFIED AND ATTESTED TO HEREIN. I HAVE BEEN DULY AUTHORIZED BY THE OWNER TO MAKE THE ABOVE APPLICATION AND AGREEMENT. I WILL CALL THE PLANNING DEPARTMENT OFFICE FOR NOTIFICATION THAT MY PROJECT IS NEAR COMPLETION AT (419) 354-6218.**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**BEFORE YOU DIG, CALL 1-800-362-2764 AND HAVE ALL UNDERGROUND UTILITIES SPOTTED**

**CITY OF BOWLING GREEN • 304 NORTH CHURCH STREET • OHIO 43402  
PHONE: (419) 354-6218 • FAX: (419) 352-0443  
EMAIL: [bgplans@bgohio.org](mailto:bgplans@bgohio.org) • WEBSITE: [www.bgohio.org](http://www.bgohio.org)**