



**CITY OF BOWLING GREEN
ADMINISTRATIVE INSTRUCTION NO. 39**

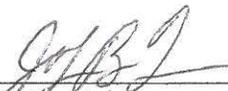
COMMERCIAL DRIVERS' LICENSES

These Administrative Instructions establish City policy with respect to Commercial Drivers' Licenses for non-bargaining City employees.

INSTRUCTIONS

If a job classification requires a Commercial Drivers' License (CDL), the employee shall obtain such license within his/her probationary period. The City shall pay the cost of the initial test. Thereafter, the City shall pay \$19.00 toward the cost of the renewal of the Commercial Driver's License; however, employees are responsible for paying for any costs associated with retests.

In the event that an employee's CDL is suspended or revoked, and the employee can no longer perform his/her essential job functions, then he/she will be subject to the disciplinary process.



John B. Quinn



Date