

POSITION TITLE: JOURNEYMAN LINEMAN
DEPARTMENT: PUBLIC UTILITIES
DIVISION: ELECTRIC

**CITY OF
BOWLING GREEN**

REPORTING RELATIONSHIPS

Line Supervisor

POSITION REPORTS TO

DIRECT REPORTS BY TITLE:

None

DIRECT: 0

INDIRECT: 0

POSITION FUNCTION

This position is responsible for constructing, maintaining, troubleshooting and repairing all parts of the City's electrical system.

JOB RESPONSIBILITIES

- Operates selected equipment
- Maintains service lines
- Analyzes outage situations
- Repairs outage situations
- Connects new customers to electrical power
- Maintains street lights
- Informs public of work
- Performs other related duties as assigned

PHYSICAL REQUIREMENTS

Job requires incumbent to stand, use hands to finger, handle or feel, reach with hands and arms and lift up to 50 pounds. Work also requires walking, talking/hearing, climbing/balancing and stooping, kneeling, crouching or crawling.

REQUIRED SKILL SETS	
<p><i>Occupational/Technical Skills</i></p> <p>Ability to operate equipment such as bucket trucks, line trucks, trenchers, back hoes, underground locators, boring machines and various power and hand tools</p> <p>Ability to climb poles and withstand extreme weather conditions</p> <p>Knowledge of construction and maintenance of distribution and transmission electrical systems</p> <p>Ability to read and interpret electrical prints, maps, and schematics</p> <p>Knowledge of electrical theory</p> <p>Must maintain a valid Commercial Driver's License (Class A) and have the ability to drive</p> <p>Knowledge of traffic laws for motor vehicles</p> <p><i>Administrative Skills</i></p> <p>Ability to analyze and resolve situations and problems</p> <p>Ability to organize work, set priorities and meet critical deadlines with a minimum of direction</p> <p>Ability to set goals and develop strategies and schedules for meeting them</p> <p>Ability to anticipate problems and develop alternative strategies for goal completion</p> <p>Ability to adequately allocate resources to meet objectives</p> <p>Ability to use techniques of effective time management</p> <p>Ability to handle multiple priorities and projects</p> <p><i>Cognitive Skills</i></p> <p>Ability to deal with a variety of concrete variables in situations where significant standardization exists</p> <p>Ability to identify problems, recognizing symptoms, causes and alternative solutions</p>	<p>Ability to make timely, sound decisions</p> <p>Ability to interpret a variety of instructions in written, oral, diagram or schedule form</p> <p>Ability to interpret documents such as safety rules, operations and maintenance instructions, and procedure manuals</p> <p>Ability to perform standard business arithmetic, including percentages and decimals</p> <p>Ability to develop original, unusual, successful approaches</p> <p><i>Communications Skills</i></p> <p>Ability to let people know of decisions, changes, and other relevant information in a timely fashion</p> <p>Ability to speak effectively one-to-one</p> <p>Ability to speak effectively before groups and to respond to questions</p> <p>Ability to demonstrate attention to and convey understanding of the comments or questions of others</p> <p><i>Interpersonal Skills</i></p> <p>Ability to use tact and discretion</p> <p>Ability to develop and maintain smooth, cooperative working relationships with peers, subordinates, and superiors</p> <p>Ability to deal courteously and diplomatically with the general public</p> <p>Ability to arrive at constructive solutions while maintaining positive working relationships</p> <p><i>Leadership Skills</i></p> <p>Ability to take charge</p> <p>Ability to direct the activities of individuals and groups toward the accomplishment of meaningful goals</p> <p>Ability to instruct and train others</p> <p>Ability to provide performance feedback</p>

DESCRIPTION OF WORKING CONDITIONS

Work is typically performed outdoors, in all weather conditions, in awkward or cramped positions with moderate contact with the City's citizens and the general public. The incumbent works at heights and around electrical hazards.

EXPERIENCE AND/OR EDUCATIONAL REQUIREMENTS

High school diploma or equivalent; successful completion of a lineman apprenticeship program; Commercial Class A Driver's License; three to five years of relevant experience which provides the required skill sets to perform the essential functions of the job.

The requirements listed are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This Position Description is intended to identify and illustrate the kinds of duties that may be assigned to its incumbents. It should not be interpreted as describing all of the duties that may ever be required of such an employee, or be used to limit the nature and extent of assignments such individuals may be given.

Completed by Resource Management Strategies, Inc. (RMS) on July 3, 1999. This position Description is based on a Position Analysis Questionnaire (PAQ) completed by the incumbent.